



# City of St. Joseph Canvasser Registration

### Applicant

Your Name : \_\_\_\_\_ Today's Date: \_\_\_\_\_

Your Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Your Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Your Affiliation with Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Number of Persons involved in this canvassing: \_\_\_\_\_

What DATE(s) do you plan to canvass? \_\_\_\_\_

During what TIMES do you plan to canvass? \_\_\_\_\_

LOCATION of canvassing? \_\_\_\_\_

*Must attach a map / diagram indicating location / route.*

List all products you intend to sell or distribute \_\_\_\_\_

How will the goods be delivered to you? \_\_\_\_\_

How will the goods be delivered to customers? \_\_\_\_\_

### PLEASE READ CAREFULLY AND THEN SIGN BELOW

1. *Canvasser* means any person traveling by foot, wagon, motor vehicle or other conveyance, from place to place, house to house, business to business, or street to street, on behalf of a religious, political, educational or non-profit charitable organization selling goods or services for that organization for its fund-raising, seeking donations, distributing information or seeking signatures on petitions. A Canvasser is not considered a Vendor for purposes of this chapter, but is subject to regulation as further set forth in this Chapter.
2. An ID badge must be worn by each canvasser at all times while canvassing; ID badge may be provided by City or the City will approve badges provided by canvassing organization.
3. Copies of brochures or promotional materials shall be left with the City Clerk. The City Clerk's Office may examine samples, catalogs or other materials.
4. The City Clerk or Director of Public Safety or his/her designee will verify the canvasser's affiliation or authority to represent the non-profit charitable organization.
5. Canvassing is prohibited on any privately owned premise that is posted with a sign or other notice stating "no trespassing," "no visitors," "no soliciting," "no peddling," "do not disturb," or similar notification making apparent the desires of the owner or occupant of the premise and shall immediately leave the property after being requested to leave by the occupant or person in charge of such premises.
6. Canvassing may only be conducted between 9:00 a.m. and sundown.

*By signing this registration, you affirm that the information provided is accurate and truthful to the best of your knowledge..*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Confirmation of affiliation \_\_\_\_\_ ID Badges \_\_\_\_\_ Copy of Materials \_\_\_\_\_ Map/Diagram of Canvass Area \_\_\_\_\_

Comments: \_\_\_\_\_