

2009 GOALS



CITY OF
St. Joseph

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St. Joseph

Top 50

2009 Goals & Objectives

1. Finalize a new water contract with our current Authority customers.
2. Reduce our General Fund tax rate from 11.73 to 11.50.
3. Make significant progress on the construction of the water tower and intake project.
4. Complete Silver Beach/Make a Memory on time and within budget.
5. Complete a balanced 2009/2010 budget with an estimated revenue balance of \$300,000.
6. Secure Michigan Waterways Commission funding for West Basin Marina.
7. Improve our ISO rating through the St. Joseph Fire Department from a “5” to a “4”.
8. Complete the 2009 Property Maintenance Program.
9. Sell Archer Avenue property.
10. Successful implementation of the 2008 Reorganization Plan.

2009 Goals & Objectives – cont'd

11. Acquire ownership of the St. Joseph Lighthouse.
12. Through the Clerk's office, prepare for the importance of the 2010 United States Census.
13. Receive a clean "Gold Star" unqualified audit.
14. Complete the Michigan Maritime Project.
15. Construction Management – work closely with the Harbor Isle, Harbor Shores, Lake Boulevard Condominiums, Tailwinds, Jefferson School developments, and Lakeland Tower and Emergency Room expansion.
16. Administer allocation of the \$400,000 Local Street Fund determined by the City Commission.
17. Comprehensive Update to the Personnel Policy.
18. Implement Customer Complaint Targeting Software.
19. Insure the construction of new homes at 1439 Main Street and 505 Church Street.
20. Implement the 2009 City Marketing Plan.

2009 Goals & Objectives – cont'd

21. Create 2010 City Calendar in house.
22. Create six (6) bi-monthly newsletters in-house.
23. In-house improvements to the City's web site through daily interaction.
24. Continue to solidify our strong relationship with St. Joseph Public and Lake Michigan Catholic Schools.
25. Develop a retail retention and recruitment program.
26. Determine top priority for 2009 fund raising.
27. Howard Ice Arena Glass Replacement (\$30,000 funded through the Howard Ice Arena Improvement Fund).
28. Create new logo and standardization of all branding.
29. Update rules and regulations for water and sewer.
30. Update City infrastructure plan.

2009 Goals & Objectives – cont'd

31. Work with MDEQ for the management and finalization of the \$734,000 and \$651,000 Brown Redevelopment Grants.
32. Replace 14 St. Joseph Police Department bullet proof vests.
33. Develop a new sign, swimming pool and fence ordinance.
34. Develop a comprehensive water meter replacement program.
35. Develop a funding source to purchase a fire extinguisher training program.
36. Develop a clear and enforceable sidewalk snow removal ordinance.
37. Seek Whirlpool Foundation funding for softball improvements at Kiwanis Park.
38. Adopt Storm Water Management Standards, Policy and Procedures.
39. Adopt Right of Way Policies and Procedures.
40. Seek funding for a signalized pedestrian crosswalk sign at Lakeshore Drive and Winchester.

2009 Goals & Objectives – cont'd

41. Research Michigan communities to determine the success/failure of downtown design standards.
42. Major renovation to Kiwanis Park (\$150,000).
43. Implement the \$75,000 grant from the Frederick S. Upton Foundation to enhance the Margaret B. Upton Arboretum.
44. Complete the 2009 Surf n' Safari Public Art Display.
45. Labor Day fireworks to be held on Sunday, September 6, 2009.
46. Set aside \$500,000 in Capital Projects Fund to plan for a Major Capital Upgrade in 2010.
47. Beautify the Bluffside with a \$17,000 Landscaping Plan near the bluff stairs.
48. Work with the Curious Kids' Museum to construct a new handicap ramp.
49. Upgrade City's technology with the purchase of a server and new radios.
50. Continue efforts to replace the 1977 streetlights throughout the downtown corridor.

2009 Capital Projects Fund

- ___ 1. Develop Downtown Design Standards (\$50,000)
- ___ 2. Kiwanis Park Improvements (\$100,000)
- ___ 3. 2009 Sidewalk Program (\$100,000)
- ___ 4. Margaret B. Upton Arboretum Improvements (\$50,000)
- ___ 5. Lighthouse Improvements (\$250,000)
- ___ 6. 2010 Public Art Display (\$40,000)
- ___ 7. Labor Day Fireworks (\$21,000)
- ___ 8. Howard Path Lighting (\$100,000)
- ___ 9. Downtown – Beach Connection (\$1,000,000)
- ___ 10. Parking Lot Enhancements (\$100,000)
- ___ 11. Comprehensive Dredging Fund (\$100,000)
- ___ 12. Downtown Street Light Replacements (\$50,000)
- ___ 13. Dot Matrix printer (\$20,000)
- ___ 14. Lookout Park fencing (\$40,000)
- ___ 15. Dispatch Room upgrade (\$20,000)
- ___ 16. Public Wi-Fi in downtown parks (\$25,000)
- ___ 17. Removal of Silver Beach Ramp (\$30,000)

City of St. Joseph
2008-2009 Fiscal Year Budget
401 - Capital Project Fund

Account No.	Description	2007-08 Projected Activity	2008-09 Current Budget	2008-09 Year to Date	2009-2010 Projected Budget
Revenue		-	-	-	-
569.000	State Grants-Maritime Sign Project	5,900	20,000	-	-
569.000	MB Upton Grant	75,000	-	-	-
665.000	Interest Earned	22,400	15,500	1,118	16,100
672.000	Special Assessments	2,500	2,500	-	2,400
675.000	Contributions-Private (Whirlpool)	217,300	147,000	147,077	75,000
675.000	Contributions - Lighthouse	17,700	50,000	-	-
676.000	Reimbursements - Lakeshore Fence	1,400	-	25,059	-
676.000	Reimbursements Sidewalk Project	-	-	19,280	-
676.000	Reimbursements Edgewater Grant	-	-	158,244	-
687.000	Refunds & Rebates MMRMA	-	124,000	123,724	-
693.000	Sale of Property (Wilson/Archer)	219,900	108,000	-	-
693.000	Public Art Sales	-	-	5,820	-
699.101	Transfer from General Fund	-	536,900	-	411,000
699.247	TIFA Funds for Maritime Project	18,000	-	-	-
Total Revenues		580,100	1,003,900	480,322	504,500

Project Budgets		2007-2008 Actual	2008-2009 Budget	2008-2009 Actual	2009-2010 Budget
902.000	Downtown Clock	-	2,000	1,775	-
902.005	Main Street Medians 2007	2,000	-	-	-
902.006	1439 Main Street	200	-	-	-
902.007	Downtown - Parking Lot Upgrades	45,700	-	-	-
902.008	Whittlesey Park Improvements	37,600	-	-	-
902.009	City Hall Audio Visual	21,500	-	-	-
902.010	Public Art Display - Winter	117,400	-	-	-
902.011	Beach Call Boxes	5,000	-	-	-
902.012	533 Archer	150,200	-	-	-
902.015	Bluffside Development Project	22,900	25,000	58	-
902.016	Carpet	-	8,000	-	-
902.018	Technology - Radios	-	20,000	-	-
902.018	City Hall Technology/Sound/Server	-	30,000	-	-
902.019	Kiwanis Improvements - Tennis Courts	4,000	-	-	-
902.027	Lake Bluff Park Electricity - Broad to Park	40,000	24,000	23,806	-
902.028	Lakeshore Drive Fence & School Sign	40,000	85,000	41,971	-

		2007-2008 Actual	2008-2009 Budget	2008-2009 Actual	2009-2010 Budget
902.029	Light Up the Bluff	44,500	130,500	87,000	-
902.030	M.B. Upton Arboretum	15,000	75,000	-	-
902.033	Memorial Hall Handicap Ramp	-	20,000	1,838	-
902.039	Clerk/Treasurer/Assessor Copy Machine	21,100	-	-	-
902.041	Parking Machines (2)	30,000	-	-	-
902.042	Downtown Street Light Project	-	50,000	21,718	-
902.043	Marina Flag Pole	-	-	6,204	-
902.070	Strategic & Master Plan	13,200	-	-	-
902.079	Maritime Sign Project	6,000	42,500	13,813	-
902.080	Lighthouse Project Architectural Study	-	20,000	-	-
902.081	Public Art Display - Summer	12,700	35,000	-	-
902.082	Dot Matrix Sign Printer	-	-	-	-
902.083	Bluffside Landscaping	-	17,000	-	-
902.084	Fireworks - Labor Day	-	21,000	21,000	-
999.101	City Hall Pay off	42,100	-	-	-
999.204	Sidewalk Project	110,000	-	-	-
999.410	Transfer out to Bluffside Building Fund	-	110,000	-	-
Totals for Projects		781,100	715,000	219,181	-
TOTAL APPROPRIATIONS		781,100	715,000	219,181	-
NET OF REVENUES/APPROPRIATIONS - FUND 401		(201,000)	288,900	261,141	504,500
BEGINNING FUND BALANCE		444,064	276,530	276,530	565,430
ENDING FUND BALANCE		276,530	565,430	537,671	1,069,930

2009 CAPITAL PROJECT FUND REQUESTS

Staff Recommendations

- 1. Develop Downtown Design Standards (\$50,000) - Funding from the Building Department
- 2. Kiwanis Park Improvements (\$100,000) - Recommended with +\$50,000
- 3. 2009 Sidewalk Program (\$100,000) - Will be considered in 2010
- 4. Margaret B. Upton Arboretum Improvements (\$50,000) - \$75,000 Frederick S. Upton Grant
- 5. Lighthouse Improvements (\$250,000) - Secure through private funding
- 6. 2010 Public Art Display (\$40,000) - Recommended
- 7. Labor Day Fireworks (\$21,000) - Recommended
- 8. Howard Path Lighting (\$100,000) – Not Funded
- 9. Downtown – Beach Connection (\$1,000,000) - Potential major project in the future
- 10. Parking Lot Enhancements (\$100,000) - Potential major project in the future
- 11. Comprehensive Dredging Fund (\$100,000) - Not Funded
- 12. Downtown Street Light Replacements (\$50,000) - Recommended for \$25,000
- 13. Dot Matrix printer (\$20,000) – Recommended
- 14. Lookout Park fencing (40,000) – Not Funded
- 15. Dispatch Room upgrade (\$20,000) – Not Funded
- 16. Public Wi-Fi in downtown parks (\$25,000) – Not Funded
- 17. Removal of Silver Beach Ramp (\$30,000) - Recommended

Financial Update

Anticipated June 30, 2010 Fund Balance	\$1,069,930
Recommended Minimum Fund Balance	\$250,000
Recommended Set Aside Toward Major Project 2010-2011	\$500,000
Recommended 2009-2010 Spending	\$320,000