

Meeting Minutes :

MINUTES OF THE ST. JOSEPH CITY COMMISSION MEETING HELD IN THE COMMISSION CHAMBERS, CITY HALL, ST. JOSEPH, MICHIGAN ON APRIL 8, 2013.

PRESENT: MAYOR JUDD, COMMISSIONERS CHICKERING, GAREY, GOFF AND RICHARDS

CITY MANAGER FRANK WALSH

CITY ATTORNEY LAURIE SCHMIDT

CITY CLERK DEB KOROCH

ABSENT: NONE

Mayor Judd called the meeting to order at 6:00 p.m.

Mayor Judd introduced Mr. Gerald Stenson who was recently hired as the new Parking Enforcement Officer; Mr. Stenson will begin his tenure with the City on April 15, 2013.

Mayor Judd introduced Mr. Jim Hahn who was recently hired as the Property Maintenance Manager; as such he will oversee that program, as well as, the Sidewalk Replacement Program and miscellaneous Code Enforcement items. Mr. Hahn will begin his tenure with the City on April 29, 2013.

Mayor Judd recognized six year old Judah Thiele, the "*Build Your Way Around Town*" Contest winner and presented Judah with an 805-piece LEGO building kit for his efforts.

Commissioner Richards; seconded by Commissioner Garey, moved the approval of the April 8, 2013 Agenda, as presented. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion

carried.

Mayor Judd called for public comment. St. Joseph Today Executive Director Jill Stone recapped the success of the first Easter Eggstravagansa and Diva Days Events and expressed her appreciation for the City Commission's continued support for St. Joseph Today and their mission. Library Director Stephanie Masin announced the Library trivia fund-raiser event to be held in cooperation with the Heritage Center on April 19th. Sylvia Lieberg of 810 State Street inquired about the landscaping underway at the library.

Mayor Judd presented the April 8, 2013 Consent Agenda:

- Disbursements paid since March 21, 2013 in the amount of \$510,978.08
- Minutes of the March 25, 2013 Regular Meeting
- Blossomtime Vendors, as presented
- Lions Club White Cane Drive - April 26 and 27
- Special Event - St. Joseph Today - Antiques on the Bluff - Monthly May 5th - October 6th
- Special Event - St. Joseph Today - BBQ Blues & Bluegrass - May 18th
- Special Event - Church World Service Annual Blossomland Crop Walk - May 19th
- Special Event - St. Joseph Today - Memorial Day Parade - May 24th
- Special Event - St. Joseph Today - Farmers Market - Weekly - June 1st - October 5th
- Special Event - St. Joseph Today - Regatta Craft Fairs - June 1st and August 31st
- Special Event - 9th Annual Concours d'Elegance - August 10th
- Special Event - 2013 Walk to End Alzheimer's - August 17th
- Special Event - The Ralph Kitron Memorial Cruise-In - August 29th

Commissioner Chickering; seconded by Commissioner Goff, moved the approval of the April 8, 2013 Consent Agenda, as presented. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion carried.

The City Manager presented a request from the St. Joseph River Yacht Club to have the amplified sound time restrictions contained in Section 19-122 of the St. Joseph Code of Ordinances waived to allow the Yacht Club to continue amplified music until midnight during both their annual regatta events; the Rhumblin Regatta on Saturday, June 15, 2013 and the Tri-State Regatta on Saturday, August 31, 2013. Vice Commodore Glenn Arent addressed the City Commission and stated that the Yacht Club will take extra precautions in the selection of bands and positioning of the stage to avoid disrupting neighbors during the event.

Discussion ensued.

Commissioner Goff; seconded by Commissioner Chickering, moved the approval to allow the St. Joseph River Yacht Club to continue amplified music until midnight during both their annual regatta events; the Rhumblin Regatta on Saturday, June 15, 2013 and the Tri-State Regatta on Saturday, August 31, 2013. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion carried.

The City Manager presented an Agreement between the City of St. Joseph and St. Joseph Today which provides that the City will contract with St. Joseph Today to provide a tourist information center and additional public restrooms to downtown visitors for an annual fee of \$30,000 effective July 1, 2013 for three years; providing however that either party may terminate the agreement with a one year written notification.

Commissioner Richards; seconded by Commissioner Goff, moved approval of the Service Agreement between the City of St. Joseph and St. Joseph Today for a local tourism information center and additional public restroom for an annual fee of \$30,000, as presented. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion carried.

The City Manager led a discussion regarding the unsupervised rental use of the Howard Ice Arena by non-profit organizations during the off-season. He stated that the location has become popular among non-profit groups wishing to hold fund-raising events. Staff has some concerns regarding potential damage to the arena which could occur during these events. Following discussion, there was consensus to limit off-season rental to the warming shelter and eliminate rental usage of the arena.

The Finance Director presented a new Rental Agreement and Payment Policy for seasonal use of the Ice Arena, including related forms. The new policy would require that seasonal usage be reserved prior to November 15th of each year and that reservations be paid prior to November 30th of each year; additional rules and regulations are also included.

Commissioner Goff; seconded by Commissioner Richards, moved the approval of the In-Season Rental Agreement and Payment Policy for seasonal, occasional and walk-in rental of the Howard Ice Arena during the ice skating season, as presented. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion carried.

The Finance Director presented Resolution 13-07 authorizing the issuance of the 2013 Sanitary Sewer System Junior Lien Revenue Bonds for the purpose of funding the 2013 Combined Sewer Overflow Project. The Resolution defines the scope and specifics of the project and borrowing.

Commissioner Garey; seconded by Commissioner Chickering, moved the approval of Resolution 13-07 authorizing the issuance of the 2013 Sanitary Sewer System Junior Lien Revenue Bonds in an amount not to exceed \$350,000 to help fund the 2013 Combined Sewer Overflow Project, as presented. Roll call resulted as follows: Yeas: Commissioners Chickering and Garey, Goff, Mayor Judd and Commissioner Richards. Nays: None. Absent: None. Motion carried.

Commissioner Garey updated the City Commission on the City Manager search stating the deadline for applications is April 19, 2013 and that staff is planning a Farewell Reception for City Manager Walsh on May 6, 2013 between 3:00 and 5:30 p.m. immediately preceding the regular 6:00 p.m. meeting of City Commission Meeting; the public is welcome.

There being no further business, Mayor Judd moved to adjourn at 6:50 p.m.

Mayor

City Clerk