



**Utility Billing
Consent for Release of Information**

TO: CITY OF ST. JOSEPH WATER DEPARTMENT

FROM: _____, Property Owner

RE: Account Number: _____ DATE: _____

Property located at _____, Michigan

Please be advised that I own the above referenced property serviced by the St. Joseph Water System, and am in the process of selling the same. In view of the proposed transaction, I the undersigned property owner do hereby authorize the City of St. Joseph to:

Submit the final billing for this property's water and sewer usage through (date) _____, to the agents, employees or representatives indicated below.

To discuss this account with the agents, employees or representatives indicated below.

Agent: _____

Address: _____

Primary Phone Number: _____ Secondary Phone Number: _____

E-mail address: _____

Please provide this information as soon as possible via telephone, facsimile, e-mail or mail. This release shall be effective upon execution, and shall remain in effect until the City is notified in writing that the property has sold or the Property Owner revokes this release, whichever first occurs.

I release the City of St. Joseph, its employees, agents and representatives, from any and all liability associated with the release of the above requested information.

Signed: _____ Date: _____

Property Owner