



St. Joseph CITY OF

2009-2010
Fiscal Year Budget

City of St. Joseph
2009-2010
Fiscal Year Budget

Submitted
to
The St. Joseph City Commission

Robert Judd, Mayor
Michael Garey, Mayor Pro Tem
Frances Chickering, Commissioner
Mary Goff, Commissioner
Dr. Jeffrey Richards, Commissioner

Submitted
by
City Manager
Frank Walsh

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April 24, 2009

Dear Mayor Judd and City Commissioners:

Deb Koroch, Derek Perry and I are pleased to present the City Commission with our recommended budget for the fiscal year ending June 30, 2010. The budget document is divided into ten sections beginning with some general budget guidelines and fund explanations. A summary of the 2009-2010 Fiscal Year Budget showing the projected fund balance at June 30, 2009; the total revenues, transfers and expenditures for each fund, as well as the projected fund balance on June 30, 2010 can be found on page 9. The proposed amendments to the 2008-2009 Fiscal Year Budget are summarized on page 10.

The Michigan Department of Treasury Uniform Budget Manual lays out the requirements for the annual budget document. The annual budget for the general fund and all special revenue funds must include for each fund:

- Actual expenditures for the most recently completed fiscal year
- Estimated expenditures for the current fiscal year
- Estimated expenditures for the next fiscal year
- Actual revenues for the most recently completed fiscal year
- Estimated revenues for the current fiscal year
- Estimated revenues for the next fiscal year
- Beginning and ending fund balances for each year
- An estimate of the minimum fund balances required for deficiency, contingency, or emergency purposes in each major fund
- An estimate of the expected surplus
- The adopted General Fund budget must be at the revenue by source and expenditures by function level see page 12.
- Other data relating to fiscal conditions that the city manager considers useful in considering the financial needs of the city

The submitted budget meets all of the above criteria.

City Commission Goals

The goals set by the City Commission during their goal setting session on October 28, 2008 have been the basis of this budget and many of the individual objectives identified during that session have been incorporated into either the operating or capital projects budget.

Revenue Outlook

The core governmental functions are funded through the City’s General Fund. The primary source of revenue for the general fund is property taxes, which constitutes 69% of all funds available for general operations. As state shared revenues have declined from \$1.4 million in 2000 to a projected \$950,000 in 2009-2010, we have become more depended on property taxes as our major source of revenue. Thankfully, our tax base continues to be strengthened through new development and renovations of older properties.

The City’s 2009 total taxable value is \$427,027,441 less the value of the Renaissance Zone (\$15,705,967) for a net taxable valuation of \$416,556,797. You will note that this is the first year for partial taxation (25%) of the Renaissance Zone; which added \$5,235,322 to the taxable value.

Generally, residential and commercial real property values in St. Joseph continue to appreciate, albeit, at a much reduced level. However, unlike other years, property values for our industrial properties actually declined this year. The table below shows the average increases in real property values by class for the 2009 tax year:

Property Class	2008 Average Increase	2009 Average Increase
Commercial	7.90%	3.07%
Residential	10.00%	1.63%
Industrial	4.40%	-1.00%

Values for individual parcels within each class will vary based on the neighborhood and condition of the property. The taxable value of each property is capped and limited by Proposal A. Under this Act, the taxable values of individual parcels can not be increased by more than 5% or inflation, which ever is less. For 2009, the inflationary factor, as set by the state, capped the increase in taxable value at 4.4%. The table below shows the maximum allowable increases for taxable value since Proposal A was enacted in 1995.

Historical Inflation Rate

Year	% Increase	Year	% Increase	Year	% Increase
1995	2.60%	2000	1.90%	2005	2.30%
1996	2.80%	2001	3.20%	2006	3.30%
1997	2.80%	2002	3.20%	2007	3.70%
1998	2.70%	2003	1.50%	2008	2.30%
1999	1.60%	2004	2.30%	2009	4.40%

Since then, taxpayers have saved significant dollars due to the capping of taxable value. The table below illustrates the impact of Proposal A on the tax base of the City of St. Joseph. Without the capping limitations imposed by Proposal A, the City of St. Joseph would realize additional tax revenues in 2009 equal to 3.87 mills of property tax.

For several years, the City of St. Joseph levied a total of 17.27 mills. This total millage rate consists of six components including; general operating, street improvement, library, municipal band, rubbish and debt service.

The City has the ability to raise individual millage rates beyond the current levy. At this time, the City has no need to do so. In fact last year, the City Commission initiated a plan to begin lowering the general operating millage. For 2008, the general operating rate was reduced from 12.23 to 11.73. This year that rate will be reduced further to 11.50 mills. The City continues to levy 1.00 mill, which is dedicated to the improvement of our neighborhood streets. The table below indicates both the maximum allowable and recommended millage rates for the 2009 tax year.

Function	Maximum Allowable	Current Rate	Recommended Rate
General Operating	14.6182	11.73	11.50
Street Improvement	1.0000	1.00	1.00
Rubbish Removal	2.3786	1.75	1.75
Library Operating	0.7833	0.68	0.68
Municipal Band	1.5669	0.25	0.25
Millage Levy	20.32	15.41	15.18
Debt Service		1.36	1.36
Total Millage Levy		16.77	16.54

In 2008, the .50 mill reduction was equivalent to \$193,840; in 2009 that reduction combined with the additional .23 mill reduction is equivalent to \$304,500 in tax relief to our taxpayers.

Debt Management

In 2008, the fire truck debt was retired. The current remaining outstanding debt includes the following:

- Edgewater Ausco Lien 12-09 \$73,069
- Berrien County Revolving Fund 2011-2021 \$250,000
- General Obligation Bonds for CSO \$3,835,000
- General Obligation Bonds for CSO - SRF \$1,620,000
- General Obligation Bonds for CSO - SRF \$1,800,000
- Bluffside Development Installment Purchase \$1,301,922
- General Obligation for Water Tower \$3,270,000

As discussed above, the City will issue additional debt beginning in the fall of 2009 to finance water system improvements including the replacement of the existing, raw water intake, low service pump, rehabilitate filters nine through twelve and install a new generator. The exact

amount of debt will depend on exact amount of stimulus grant funding that we receive for each project.

State statutes limit the amount of general obligation installment note debt that governmental entities may issue to 1.25% of its total taxable valuation and the amount of general obligation bond debt to 10% of its total taxable valuation, exclusive of interest. The current debt limitation for the City of St. Joseph is \$43,226,000 for bond debt and \$5,400,000 for note debt.

Budget Summary

Of course, the single most significant issue impacting this budget is the recommended contribution to our pension fund. This year the General Fund will contribute \$480,000 to the pension fund; other funds will contribute 7.31% of their payrolls, which together totals \$633,400.

As we began to plan the 2009-2010 Fiscal Year Budget, one thing was evident; without the proactive action taken by the City Commission in December 2008 to reduce staffing, the City administration would have been facing some very difficult spending choices. Those tough choices that were made in December have yielded total annual savings of \$445,000 and allowed us to develop a 2009-2010 Fiscal Year Budget that is balanced.

Next year will continue to be challenging, as we suspect property values will continue to decline for at least another year.

Community Safety

The combined operating budgets for police and fire total just under \$3.03 million dollars or 7.27 mills of property tax. In the Motor Pool budget, there are provisions for two new squad cars and a new custom built fire vehicle for fire service to more confined spaces.

Infrastructure Project

Several new infrastructure projects will be started during the 2009-2010 budget year; in most cases, funding for each of these projects will come from several different sources, including some Federal Stimulus dollars.

- Hilltop Sidewalk
- Park Street Bridge Project
- Broad Street Repairs
- Park Street Repairs
- Michigan Area CSO
- South State CSO
- Water Intake Project
- Refurbish Filters 9-12
- Generator Project

Capital Projects

The Capital Projects budget includes other capital projects which have been funded from the Capital Projects Fund.

- MB Upton Arboretum Project
- Kiwanis Park Drain Project
- Memorial Hall Roofing Project
- Downtown Street Lights-continued refurbishing
- 2010 Sidewalk Project

Parks and Grounds

We have increased our seasonal employee budget to cover up to 18 full-time seasonal staff members. In addition, we have the cost of an annual maintenance contract for the Silver Beach Fountain attraction has been included in the maintenance budget.

Personnel Issues

The budget includes 2% increases for most non-union city employees. All employees will continue to pay 10% of their own health care premiums. Over the past three years, we have made significant progress in holding down health care costs with little or no impact on employee benefits. This year our annual renewal rate for the total employee health care package will be on average 10% more than last year. We continue to investigate ways to lower that amount before July 1.

Motor Pool

In addition to the requests already covered in this report, other items recommended in the Motor Pool budget include; an SUV type vehicle replacement for the City Engineer, a new bucket truck and wood chipper, a small station wagon for the Water Plant and a dump truck and hoist for the Street Department.

These items, their respective cost and the equipment to be replaced are listed on page 114, immediately following the Motor Pool budget.

Conclusion

The information contained in this report is intended to prepare you for a more detailed review of the proposed Fiscal Year 2009-2010 Budget on May 4, 2009. This public presentation is an excellent opportunity for the City Commission and staff to review the budget in the context of the goals already established by the City Commission. This is also an opportune time for me to recognize the dedication of St. Joseph's workforce and the range of essential services they provide to our residents with professionalism and pride. Their dedication allows us to provide quality services and to develop new and creative solutions to community concerns. Despite the vast amount of time that it takes to prepare this document for your review, the

work of the City continues and the staff should be congratulated for their ability to juggle competing demands for their time. A special thank you goes to Finance Director Deb Koroch and Director of Public Services Derek Perry for their help in compiling this budget. We are fortunate to have such a high energy, results driven Finance Director who is a great example for others.

I continue to enjoy my service to you and the residents of the City of St. Joseph. There is no question I work for an outstanding City Commission and that we have an excellent staff in place. We believe the Proposed Budget addresses the City Commission's stated goals and we look forward to reviewing the budget with you on Monday, May 4, 2009.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank L. Walsh". The signature is fluid and cursive, with the first name "Frank" being the most prominent.

Frank L. Walsh
City Manager

CITY OF ST. JOSEPH

RESOLUTION 09-07

A RESOLUTION
ADOPTING THE 2009-2010 FISCAL YEAR GENERAL FUND BUDGET
OF THE CITY OF ST. JOSEPH, MICHIGAN

WHEREAS, pursuant to and in accordance with Chapter 9 of the City Charter, the City Manager has submitted to the St. Joseph City Commission on April 24, 2009, a draft budget for the Fiscal Year 2009-2010, and

WHEREAS, the goals and objectives of the City Commission as stated during their October 28, 2008 study session have been addressed in the proposed draft budget, and

WHEREAS, notice of a public hearing on the proposed budget was published in the Herald Palladium on April 22, 2009, and

WHEREAS, a public hearing on the proposed budget was held on May 4, 2009, and

WHEREAS, the draft budget provides for the General Fund to end the year with adequate cash balances and positive fund balances, and

WHEREAS, the City Commission has studied and considered such proposed budget, as

NOW, THEREFORE, BE IT RESOLVED, that the 2009-2010 Fiscal Year Budget for the General Fund and in the amounts as summarized on the attached Exhibit A with all incorporated capital outlay programs is hereby adopted by activity level in accordance with the provisions of Public Act 621.

BE IT FURTHER RESOLVED, that the City Manager may execute transfers between line items of individual departmental budgets without the prior approval of the City Council, provided that no increase in the total expenditures contained in the budget for any individual department is made and provided that the budget adjustments are reflected in status reports submitted as an informational item to the City Commission on a regular basis.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Commission.

Exhibit A
Resolution 09-07

City of St. Joseph
General Fund - Revenues and Expenditures by Department

Classification	Original Budget 2008-2009	Amended Budget 2008-2009	Proposed Budget 2009-2010
Revenues			
Taxes	4,748,100	4,753,200	4,976,500
Licenses & Permits	4,300	2,600	2,600
Non-Business Permits	500	500	500
Federal Grants	-	24,500	-
State Revenues	976,500	1,000,800	962,800
Charges for Services	1,082,600	1,091,400	1,065,400
Fines and Forfeits	106,800	100,700	101,000
Interest & Dividends	130,000	75,000	75,000
* Proceeds from Notes	-	1,400,000	-
All Other Revenues	27,900	40,700	29,000
Revenue Sub-Total	7,076,700	8,489,400	7,212,800
Transfers In		-	
Total Revenues	7,076,700	8,489,400	7,212,800
Expenditures			
City Commission	28,700	27,300	28,600
City Manager	253,600	255,000	199,100
General Administration	73,000	90,500	102,500
City Clerk	144,000	136,400	75,200
City Treasurer	223,900	234,700	251,500
City Assessor	73,300	71,700	74,900
Municipal Buildings	223,500	196,000	175,700
City Attorney	91,000	91,000	91,000
Personnel	-	-	70,400
Police	1,836,300	1,842,700	1,895,700
Fire	1,114,300	1,162,600	1,132,700
Public Services	317,400	327,800	299,800
Engineer	108,200	112,900	122,500
Ambulance	50,600	50,600	50,600
Economic Development	65,000	65,000	65,000
Communications & Marketing	185,500	185,500	155,300
Community Activities	80,000	86,500	86,000
Parks	546,200	547,200	593,900
Recreation	28,800	28,800	31,000
Ice Arena	141,600	141,300	154,000
Insurance	136,000	122,500	135,000
Employee Benefits	284,600	218,500	745,000
Contingencies	50,000	25,000	62,500
Capital Outlay	20,000	20,000	20,000
Debt Service	134,900	64,800	134,900
Expenditure Sub-Total	6,210,400	6,104,300	6,752,800
* Transfers Out	870,813	2,398,900	983,098
Total Expenditures	7,081,213	8,503,200	7,735,898
Beginning Balance	1,329,513	1,536,898	1,523,098
Ending Balance	1,536,898	1,523,098	1,000,000

* \$1,400,000 Loan Proceeds and Subsequent Transfer Out to Silver Beach Development Project

CITY OF ST. JOSEPH

RESOLUTION 09-08

A RESOLUTION
ADOPTING THE 2009-2010 FISCAL YEAR BUDGET FOR PERMANENT, SPECIAL
REVENUE, DEBT SERVICE, CAPITAL PROJECTS, ENTERPRISE AND INTERNAL
SERVICE FUNDS
OF THE CITY OF ST. JOSEPH, MICHIGAN

WHEREAS, pursuant to and in accordance with Chapter 9 of the City Charter, the City Manager has submitted to the St. Joseph City Commission on April 24, 2009, a draft budget for the Fiscal Year 2009-2010, and

WHEREAS, the goals and objectives of the City Commission as stated during their October 28, 2008 study session have been addressed in the proposed draft budget, and

WHEREAS, notice of a public hearing on the proposed budget was published in the Herald Palladium on April 22, 2009, and

WHEREAS, a public hearing on the proposed budget was held on May 4, 2009, and

WHEREAS, the draft budget provides for the various funds to end the year with adequate cash balances and positive fund balances, and

WHEREAS, the City Commission has studied and considered such proposed budget, as

NOW, THEREFORE, BE IT RESOLVED, that the 2009-2010 Fiscal Year Budget for the various funds and in the various amounts as summarized on the attached Exhibit A with all incorporated capital outlay programs is hereby adopted at the fund level in accordance with the provisions of Public Act 621.

BE IT FURTHER RESOLVED, that the City Manager may execute transfers between line items of individual budgets without the prior approval of the City Council, provided that no increase in the total expenditures contained in any of the individual funds is made and provided that the budget adjustments are reflected in status reports submitted as an informational item to the City Commission on a regular basis.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Commission.

Exhibit A
Resolution 09-08

City of St. Joseph
All Funds Proposed Budget Fiscal Year 2009-2010

Schedule of Revenues and Transfers In, Expenditures and Transfers Out, and Changes to Fund Balance

Fund	Projected Fund Balance 6/30/09	Revenues and Other Sources	Expenditures and Other Sources	Projected Surplus (Deficit)	Projected Fund Balance 6/30/10
Permanent Funds					
Cemetery Endowment	207,356	-	-	-	207,356
Library Endowment	748,037	17,400	24,800	(7,400)	740,637
Special Revenue Funds					
Major Street	349,865	427,000	427,000	-	349,865
Local Street	204,791	694,200	668,000	26,200	230,991
Street Improvement	218,482	1,077,500	1,084,700	(7,200)	211,282
Cemetery Operating	70,770	214,100	214,100	-	70,770
Depot	68,027	21,600	14,000	7,600	75,627
Rubbish	31,302	733,300	733,300	-	31,302
Brownfield Authority	68,653	39,800	73,100	(33,300)	35,353
Public Improvements	243,238	14,100	-	14,100	257,338
Inspections	355,598	436,800	499,100	(62,300)	293,298
Budget Stabilization	1,000,000	-	-	-	1,000,000
Drug Forfeiture	9,639	600	-	600	10,239
Criminal Forfeiture	1,652	-	-	-	1,652
Band	45,565	105,900	98,300	7,600	53,165
Library Operating	189,681	770,800	763,900	6,900	196,581
Justice Training	10,472	2,100	-	2,100	12,572
Debt Service Fund					
CSO Debt Service	305,542	594,600	536,400	58,200	363,742
Capital Project Funds					
Capital Projects	596,430	640,000	216,000	424,000	1,020,430
Library Building Fund	(69,686)	28,800	-	28,800	(40,886)
Bluffside Development	3,277,118	1,565,951	4,843,069	(3,277,118)	-
Public Works Projects	726,013	1,668,500	1,193,800	474,700	1,200,713
Enterprise Funds - Fund Balance includes book value of all capital assets					
Sewer	2,093,070	2,588,400	2,568,300	20,100	2,113,170
Water	10,497,504	12,040,500	11,777,200	263,300	10,760,804
Marina	1,659,055	538,900	392,100	146,800	1,805,855
Internal Service Funds - Fund Balance includes book value of all capital assets					
Motor Pool	1,493,400	954,500	1,014,600	(60,100)	1,433,300
Self Insurance	585,492	242,600	175,000	67,600	653,092
Employee Health Care	98,898	1,591,800	1,584,300	7,500	106,398

CITY OF ST. JOSEPH

RESOLUTION 09-09

A RESOLUTION
ADOPTING THE 2009-2010 FISCAL YEAR BUDGET FOR COMPONENT UNIT FUNDS
OF THE CITY OF ST. JOSEPH, MICHIGAN

WHEREAS, pursuant to and in accordance with PA 197 of 1975, Section 125-1678 the City Manager has submitted to the St. Joseph City Commission on April 24, 2009, a draft Downtown Development Budget for the Fiscal Year 2009-2010, and

WHEREAS, notice of a public hearing on the proposed budget was published in the Herald Palladium on April 22, 2009, and

WHEREAS, a public hearing on the proposed budget was held on May 4, 2009, and

WHEREAS, the draft budget provides for the Downtown Development Fund (DDA) to end the year with adequate cash balances and positive fund balances, and

WHEREAS, the City Commission has studied and considered such proposed budget, as

NOW, THEREFORE, BE IT RESOLVED, that the 2009-2010 Fiscal Year Budget for the DDA and in the amounts as summarized on the attached Exhibit A with all incorporated capital outlay programs is hereby adopted at the fund level in accordance with the provisions of Public Act 621.

BE IT FURTHER RESOLVED, that the City Manager may execute transfers between line items of individual department budgets without the prior approval of the City Commission, provided that no increase in the total expenditures contained in any of the individual department is made and provided that the budget adjustments are reflected in status reports submitted as an informational item to the City Commission on a regular basis.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Commission.

Exhibit A
Resolution 09-09

City of St. Joseph
2009-2010 Fiscal Year Budget Summary

Fund	Projected Fund Balance 6/30/09	Revenues and Other Sources	Expenditures and Other Sources	Projected Surplus (Deficit)	Projected Fund Balance 6/30/10
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Component Funds

Downtown Development Authority	52,685	49,900	49,900	-	52,685
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CITY OF ST. JOSEPH

RESOLUTION 09-10

A RESOLUTION
APPROVING AMENDMENTS TO THE 2008-2009 FISCAL YEAR BUDGET
OF THE CITY OF ST. JOSEPH, MICHIGAN

WHEREAS, pursuant to and in accordance with Chapter 9 of the City Charter, the City Manager has submitted to the St. Joseph City Commission on April 24, 2009, a draft budget for the Fiscal Year 2009-2010, and

WHEREAS, that budget document included recommended changes to the 2008-2009 Fiscal Year Budget, and

WHEREAS, notice of a public hearing on the proposed budget was published in the Herald Palladium on April 22, 2009, and

WHEREAS, a public hearing on the proposed budget amendments was held on May 4, 2009, and

WHEREAS, the draft amendments provide for the various funds to end the year with adequate cash balances and positive fund balances, and

WHEREAS, the City Commission has studied and considered such proposed budget amendments, as

NOW, THEREFORE, BE IT RESOLVED, that the 2008-2009 Fiscal Year Budget Amendments for the various funds and in the various amounts as summarized on the attached Exhibit A programs is hereby adopted as presented and in accordance with the provisions of Public Act 621.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Commission.

Exhibit A
Resolution 09-09

City of St. Joseph
All Funds Proposed Amendments to the 2008-2009 Fiscal Year Budget
Schedule of Revenues and Transfers In, Expenditures and Transfers Out, and Changes to Fund Balance

Fund No.	Fund	2008-2009 Fiscal Year Adopted Budget			2008-2009 Fiscal Year Proposed Amended Budget			Projected Ending Balance 6/30/2009
		Revenues	Expenditures	Transfers In (Out)	Revenues	Expenditures	Transfers In (Out)	
General Funds								
101	General Fund	7,076,700	6,210,400	(870,813)	8,489,400	6,104,300	(2,398,900)	1,523,098
Permanent Funds								
150	Cemetery Endowment	5,000	-	(5,000)	-	-	-	207,356
155	Library Endowment	6,600	-	(23,700)	17,600	-	(23,700)	748,037
Special Revenue Funds								
202	Major Street	495,500	439,700	(57,300)	415,300	330,800	(119,900)	349,865
203	Local Street	199,500	682,700	497,300	167,400	851,700	580,000	204,791
204	Street Improvement	420,300	434,000	10,000	492,600	568,400	(7,000)	218,482
209	Cemetery Operating	205,100	194,600	5,000	203,600	219,800	-	70,770
214	Depot	22,600	12,000	-	20,500	13,600	-	68,027
226	Rubbish	693,500	674,600	-	685,300	689,800	-	31,302
243	Brownfield Authority	5,000	36,000	-	1,400	36,000	-	68,653
245	Public Improvements	16,700	57,200	19,300	10,300	82,200	22,100	243,238
249	Inspections	447,100	462,200	-	397,100	457,700	-	355,598
257	Budget Stabilization	-	-	-	-	-	-	1,000,000
265	Drug Forfeiture	400	-	-	600	100	-	9,639
266	Criminal Forfeiture	100	-	-	-	-	-	1,652
270	Band	99,200	88,800	-	104,400	92,500	-	45,565
271	Library Operating	710,000	731,300	-	746,600	720,500	-	189,681
274	Justice Training	2,600	4,000	-	2,100	3,200	-	10,472
Debt Service Fund								
301	CSO Debt Service	571,300	533,900	-	563,300	533,900	-	305,342
Capital Project Funds								
401	Capital Projects	553,900	574,000	381,000	659,400	765,400	425,900	596,430
403	Library Building Fund	-	-	23,700	4,000	-	23,700	(69,686)
410	Bluffside Development	5,692,300	8,608,100	-	5,244,950	5,066,681	183,000	3,021,418
450	CSO Project Fund	2,500	35,000	-	-	-	(246,972)	-
495	Public Works Projects	3,751,900	2,767,900	-	2,814,600	2,348,200	(55,000)	726,013
Enterprise Funds - Fund Balance includes book value of all capital assets								
590	Sewer	1,478,000	1,328,600	(10,000)	1,480,600	1,593,400	246,972	2,093,070
591	Water	11,121,000	9,021,600	-	3,658,800	3,771,700	-	10,497,504
594	Marina	514,600	352,700	-	551,200	424,900	-	1,659,055
Internal Service Funds - Fund Balance includes book value of all capital assets								
661	Motor Pool	921,100	1,079,800	-	1,019,000	1,060,100	-	1,493,400
667	Self Insurance	186,600	186,600	-	171,300	289,200	-	585,492
690	Employee Health Care	1,363,900	1,519,200	-	1,482,200	1,541,800	-	98,898
Component Funds								
248	Downtown Development Authori	49,800	49,400	-	46,300	46,300	-	52,685
Totals		36,612,800	36,084,300	(30,513)	29,449,850	27,612,181	(1,369,800)	26,405,847

CITY OF ST. JOSEPH

RESOLUTION 09-11

A RESOLUTION
ADOPTING THE 2009-2010 APPROPRIATIONS ORDINANCE
OF THE CITY OF ST. JOSEPH, MICHIGAN

WHEREAS, pursuant to and in accordance with Chapter 9 of the City Charter, the City Commission shall adopt an annual Appropriations Ordinance which shall be based on the budget submitted by the City Manager and approved by the City Commission, and

WHEREAS, the City Commission shall, by ordinance, levy such taxes for that year as may be necessary to meet the appropriations and all sums required by law to be raised on account of city debt, and

WHEREAS, notice of a public hearing on the proposed tax rate was published in the Herald Palladium on April 22, 2009, and

WHEREAS, a public hearing on the proposed tax rate was held on May 4, 2009, and

WHEREAS, the City Commission shall establish rates and fees necessary to maintain, operate and generally provide for improvements to the public water and sewer systems, and

WHEREAS, proposed utility rates for the 2009-2010 Fiscal Year have been established based on the findings of rate studies conducted as part of the budget process in March 2009, and

WHEREAS, these recommended rates are detailed on the Attachment A, of the 2009-2010 Appropriations Ordinance, and

WHEREAS, the 2009-2010 Appropriations Ordinance provides for the various funds to end the year with adequate cash balances and positive fund balances, and

WHEREAS, the City Commission has considered the proposed 2009-2010 Appropriations Ordinance as attached, and

NOW, THEREFORE, BE IT RESOLVED, that the 2009-2010 Appropriations Ordinance is hereby adopted and given its first reading,

**APPROPRIATION ORDINANCE
2009-2010**

AN ORDINANCE MAKING PROVISION FOR AND APPROPRIATING FUNDS TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF ST. JOSEPH, MICHIGAN, FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010, AND FOR PAYMENTS ON BONDED INDEBTEDNESS, SPECIAL ASSESSMENTS AND OTHER OBLIGATIONS OF SAID CITY, AND DIRECTING THE LEVY OF A TOTAL TAX RATE OF 16.7844 MILLS,

THE CITY OF ST. JOSEPH ORDAINS:

ARTICLE I

General Fund Levies

General Declaration of Appropriation and Levy

Sec. 1. The Commission of the City of St. Joseph having heretofore considered the budget submitted by the City Manager, it is hereby determined and ordered that there shall be raised by general taxation upon all the taxable property in the City for the purpose of defraying the general operating expense of said City, the sum of \$4,814,117 raised by a tax rate of 12.50 mills upon the taxable valuation of all non-renaissance zone taxable property in the City of St. Joseph, as determined and certified by the Board of Review of said City. This total to include 11.50 mills for general operating purposes and 1.00 mill designated for the improvement of city streets.

Sec. 2. When and as said taxes are collected and when and as the various estimated receipts are received from sources other than general taxation, all as contemplated for the fiscal year July 1, 2009, to June 30, 2010, said taxes and receipts shall be distributed and credited pro rata to the several specific funds as created, fixed, and enumerated in said budget.

ARTICLE II

Additional and Special Fund Levies

Sec. 1. In addition to the sums hereinbefore appropriated, it is hereby determined and ordered that there shall be raised by general taxation upon all the taxable property in the said City and further the sum raised by a tax rate of 4.2844 mills upon the taxable valuation of all non-renaissance zone taxable property and 1.36 mills upon the taxable valuation of all taxable property in the City of St. Joseph as determined and certified by the Board of Review of said City, for the several specific funds and purposes next hereinafter set forth, to be credited to the specific funds designated in the following amounts respectively:

Library Fund:	A special tax authorized by Act 164 of the Public Acts of Michigan of 1877 and Sec. 14, Chap. IX, City Charter, for general library purposes; anticipated revenue - \$284,660	0.6800 mills
Band Fund:	A special tax authorized by Act 230 of the Public Acts of Michigan of 1923 and Section 15(b) of the City Charter and approved by a vote of the people April 4, 1938, for the maintenance of a musical band for the benefit of the public; anticipated revenue - \$104,660	0.2500 mills

Rubbish Fund:	A special tax authorized by Act 298 of the Public Acts of Michigan of 1917 and Section 15(a) of the City Charter, for the collection and disposal of garbage and rubbish; anticipated revenue - \$732,590	1.7500 mills
Airport Authority	A special tax authorized by Special Election 11/06 for the purpose of funding the Southwest Michigan Airport Authority - \$102,310	0.2444 mills
CSO Debt:	A special tax authorized by MCLA 137.1(a); MSA 5.3188 Section (45a) Approved 11/98; anticipated revenue - \$165,210	0.3800 mills
CSO Debt:	A special tax authorized by MCLA 137.1(a) MSA 5.3188 Section (45a) Approved 2/5/02; anticipated revenue - \$426,070	0.9800 mills

ARTICLE III

Additional Downtown Development Authority Tax Levy

Sec. 1. In addition to the sums hereinbefore appropriated, it is hereby determined and ordered that there shall be raised by general taxation upon all taxable property located within the boundaries of the Downtown Development Authority of the said City and further the sum raised by a tax rate of 1.9952 mills upon the taxable valuation of said property as determined and certified by the Board of Review of said City, for the specific funds and purposes next hereinafter set forth, to be credited to the specific fund designated in the following amounts:

DDA:	A Special tax authorized by Act 197 of the Public Acts of Michigan of 1975 for the promotion and benefit of the Downtown Development Authority; anticipated revenue - \$49,430	1.9952 mills
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ARTICLE IV

Special Funds to be Raised by Rates and Fees

Water Funds:	For maintenance, operation, extension and improvement of public water systems, mains and breakwater to be raised by water rates.	\$2,428,600
Sewer Funds	For maintenance, operation, extension and improvement of public sewer systems, mains and breakwater to be raised by sewer rates.	\$1,341,600
Water & Sewer Capital Improvement	For improvement of public water and sewer systems, mains and breakwater to be raised by water and sewer capital improvement rates.	\$652,800

ARTICLE V
Special Assessment Levies

Sec. 1. General Declaration: This Commission having heretofore on various occasions, ordered and determined that the cost of certain public improvements should be paid in part by special assessment upon special assessment districts heretofore determined, and having confirmed and approved the respective special assessment rolls therefore. IT IS ORDERED AND DETERMINED that there shall be levied by special assessment according to either frontage or benefits as having been heretofore specifically determined with respect to each of said special assessment rolls for the special improvements and upon the special assessment districts according to (1) said methods; and (2) the composition and limit of said special assessment districts and rolls as heretofore determined.

ARTICLE VI

Sec. 1. The City Assessor is hereby ordered and directed to cause the several sums so ordered to be raised by general taxation to be levied and spread upon and against all taxable property in said City and the same shall be due and payable July 1, 2009. She shall cause the several sums ordered and directed to be levied and spread as special assessments to be levied and spread at such times as shall be due and payable September 15, 2009 and if not sooner paid, shall be collected with the winter, December 1, 2009 taxes which shall be due and payable February 15, 2010.

Sec. 2. This ordinance is to take effect and be in full force ten days from the date of its passage.

The budget adopted by the City Commission on May 4, 2009 containing amounts to be appropriated to defray expenditures and meet liabilities and setting forth statements of estimated revenues by source in each fund, forms a part of this General Appropriation Act.

Attachment A
Appropriations Ordinance

City of St. Joseph
2009-2010 RECOMMENDED UTILITY RATES

Sewer Rates

Per 100 CCF	\$1.98
<i>Ready to Serve</i>	
5/8 inch	\$5.00
3/4 inch	\$5.50
1 inch	\$7.00
1 1/2 inch	\$9.00
2 inch	\$14.50
3 inch	\$55.00
4 inch	\$70.00
6 inch	\$105.00
8 inch	\$145.00
10 inch	\$195.00

Capital Improvement Rate

Flat Rate

5/8 inch	\$27.89
3/4 inch	\$39.05
1 inch	\$69.73
1 1/2 inch	\$158.97
2 inch	\$278.90
3 inch	\$641.47
4 inch	\$1,143.49
6 inch	\$2,565.88
8 inch	\$4,601.85
10 inch	\$7,167.73

Water Rates

	Inside City	Outside City
Per 100 CCF	\$1.30	\$1.46
<i>Ready to Serve</i>		
5/8 inch	\$12.00	\$13.44
3/4 inch	\$13.20	\$14.78
1 inch	\$16.80	\$18.82
1 1/2 inch	\$21.60	\$24.19
2 inch	\$34.80	\$38.98
3 inch	\$132.00	\$147.84
4 inch	\$168.00	\$188.16
6 inch	\$252.00	\$282.24
8 inch	\$348.00	\$389.76
10 inch	\$468.00	\$524.16

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09
Local Government Unit	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2008 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized

Prepared by	Telephone Number	Title of Preparer	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

City of St. Joseph
2009 Estimated Property Tax Revenues

Fund	Industrial		Taxable Value	IFT Taxable Value	Estimated Taxes
	Ad Valorem	Facilities			
	Tax Rate	Tax Rate			
General Operating	11.5000	5.7500	\$ 416,556,797	\$ 4,124,183	\$ 4,814,117
Library Operating	0.6800	0.3400	\$ 416,556,797	\$ 4,124,183	\$ 284,661
Band Operating	0.2500	0.1250	\$ 416,556,797	\$ 4,124,183	\$ 104,655
Street Improvement	1.0000	0.5000	\$ 416,556,797	\$ 4,124,183	\$ 418,619
Rubbish	1.7500	0.8750	\$ 416,556,797	\$ 4,124,183	\$ 732,583
CSO Debt Service	1.3600	0.6800	\$ 432,262,763	\$ 5,008,094	\$ 591,283
Airport	0.2444	0.1222	\$ 416,556,797	\$ 4,124,183	\$ 102,310
Total Estimated Tax Revenues					\$ 7,048,228
<hr/>					
Downtown Development Authority	1.9952	0.0000	\$ 24,774,772	\$ -	\$ 49,431

City of St. Joseph Budget Guidelines

Good stewardship of public funds requires the establishment of standards of fiscal responsibility; the City of St. Joseph follows the following budget guidelines:

- The budget shall be balanced by fund.
- Except for the Capital Project funds, all budgets are for one year and lapse at the end of the fiscal year.
- Balanced by fund is defined as revenues plus Fund Balance must be equal to or greater than expenditures. Fund Balance is normally reserved for approved capital projects or one-time expenditures.
- The budget will provide for adequate maintenance of capital assets and equipment and for their orderly replacement.
- The City will maintain a budgetary control system to help it adhere to the budget.
- Internal Service Funds shall be self-supporting.
- Enterprise Funds shall be self-supporting, including debt service and capital improvements.
- Capital Project budgets will be adopted on a project basis at the inception of the project, and are appropriated for the duration of the project.
- Costs of support services should be allocated to the appropriate users whenever possible and practical.
- Although not required by state law, internal service and enterprise funds will be budgeted for cost control and administrative purposes.
- The City will seek to maintain minimum reserve levels in all Major Funds. Minimum recommended reserve levels will be determined based on the annual operational cost, debt service and capital improvement needs of each fund:

General Fund:	\$2,000,000
Street Funds:	275,000
Rubbish Funds:	185,000
Inspections Fund:	125,000
Library Fund:	200,000
Sewer Fund:	400,000
Water Fund:	\$2,800,000
Marina Fund:	100,000

Explanation of City of St. Joseph Funds

The General Fund is the main operating fund of the City. The primary sources of revenue are local property taxes, state revenue sharing, and fees and charges for services. Most all activity expenses of the City are accounted for through the General Fund, which covers a wider range of activities than other funds.

The Cemetery Perpetual Care Fund is used to account for money held by the City for the perpetual care of the cemeteries. This fund has both an expendable and non-expendable fund balance. The non-expendable fund balance contains the amounts placed with the City to be invested. The interest earned on the investments is expendable fund balance and may only be used for the maintenance of the cemeteries.

The Library Endowment Fund is used to account for money held by the City in trust for the purpose of providing additional funds to the Library solely for the purchase of circulating materials. The non-expendable fund balance contains the amounts placed with the City to be invested. The interest earned on the investments is expendable fund balance and may only be used as stated above.

The Major Street Fund is used to account for the receipt and expenditure of State motor fuel taxes, which are earmarked by law (Act 51, PA 1951) for Major Street and highway purposes and State Trunkline maintenance contracts.

The Local Street Fund is used to account for the receipt and expenditure of State motor fuel taxes, which are earmarked by law (Act 51, PA 1951) for Local Street and highway purposes and general fund appropriations to this fund.

The Street Improvement Fund is used to account for restricted revenue for the necessary improvements to City streets and highways.

The Cemetery Fund is used to account for revenues and expenditures authorized by the Cemetery Board of Trustees.

The Depot Fund is used to account for the revenues and expenditures collected to maintain and improve the railroad depot.

The Rubbish Fund is used to account for revenue restricted for the purpose of rubbish removal operations.

The Brownfield Redevelopment Fund is used to account for the revenues and expenditures of the authority.

The Public Improvement Fund is used to account for funds, which are set aside to pay for specific improvements. Once money is placed in this fund, it becomes restricted and cannot be used for any other purpose.

The Downtown Development Authority Fund is used to account for the revenues and expenditures of the authority.

The Inspections Fund is used to account for the receipts and expenditures related to operating the enforcing agency. The use of fees generated under this act can only be used for the operations of the enforcing agency.

The Drug Law Enforcement Fund is used to account for property seized in the violation of controlled substances statutes. Authorized expenditures include expenses of seizure, forfeiture and sale of property. Remaining funds must be used to enhance law enforcement efforts.

The Criminal Forfeiture Fund is used to account for property seized in the violation of criminal statutes. Authorized expenditures include expenses of seizure, forfeiture and sale of property. Remaining funds must be used to enhance law enforcement efforts.

The Justice Training Fund is used to account for earmarked revenue received in the form of State Grants for training purposes only.

The Band Fund is used to account for restricted revenue for operating of the Municipal Band.

The Library Fund is used to account for restricted revenue for the operation of the library. The library board is responsible for budgeting and expending the library funds.

The Debt Service Fund is used to account for the payment of interest and principal on voter approved long-term general obligation debt other than that payable from special assessments and revenue bond debt issued for and serviced primarily by an enterprise fund.

The Capital Project Fund is used to account for the construction of capital assets not funded by the issuance of debt.

The Water/Sewer Improvement Fund is used to account for the revenue, which has been set aside to pay for improvements to the water and/or sewer infrastructure.

The Sewer Fund is used to record the revenues and expenses of the operation of the sewer system. Capital Assets are recorded within the fund and depreciation is charged.

The Water Fund is used to record the revenues and expenses of the operation of the water system. Capital Assets are recorded within the fund and depreciation is charged.

The Marina Fund is used to record the revenues and expenses for the operation of the City Marina. Capital Assets are recorded within the fund and depreciation is charged.

The Motor Pool Fund is an Internal Service Fund established to provide vehicles and vehicle maintenance to other funds and departments.

The Self Insurance Fund is an Internal Service Fund established to collect revenues from various other funds and provide those funds with unemployment, workers compensation and sick insurance benefits.

The Employee Health Care Fund is used to account for payment to health care providers on behalf of city employees; including premiums, administration fees and self-funding costs.

The Tax Collection Fund is used to account for tax collections and tax distributions during the tax collection cycle.

The Imprest Payroll Fund is used to account for payroll paid to employees and resources held by the City in a purely custodial capacity. This fund has no revenue or expenditure accounts and is composed only of balance sheet accounts.

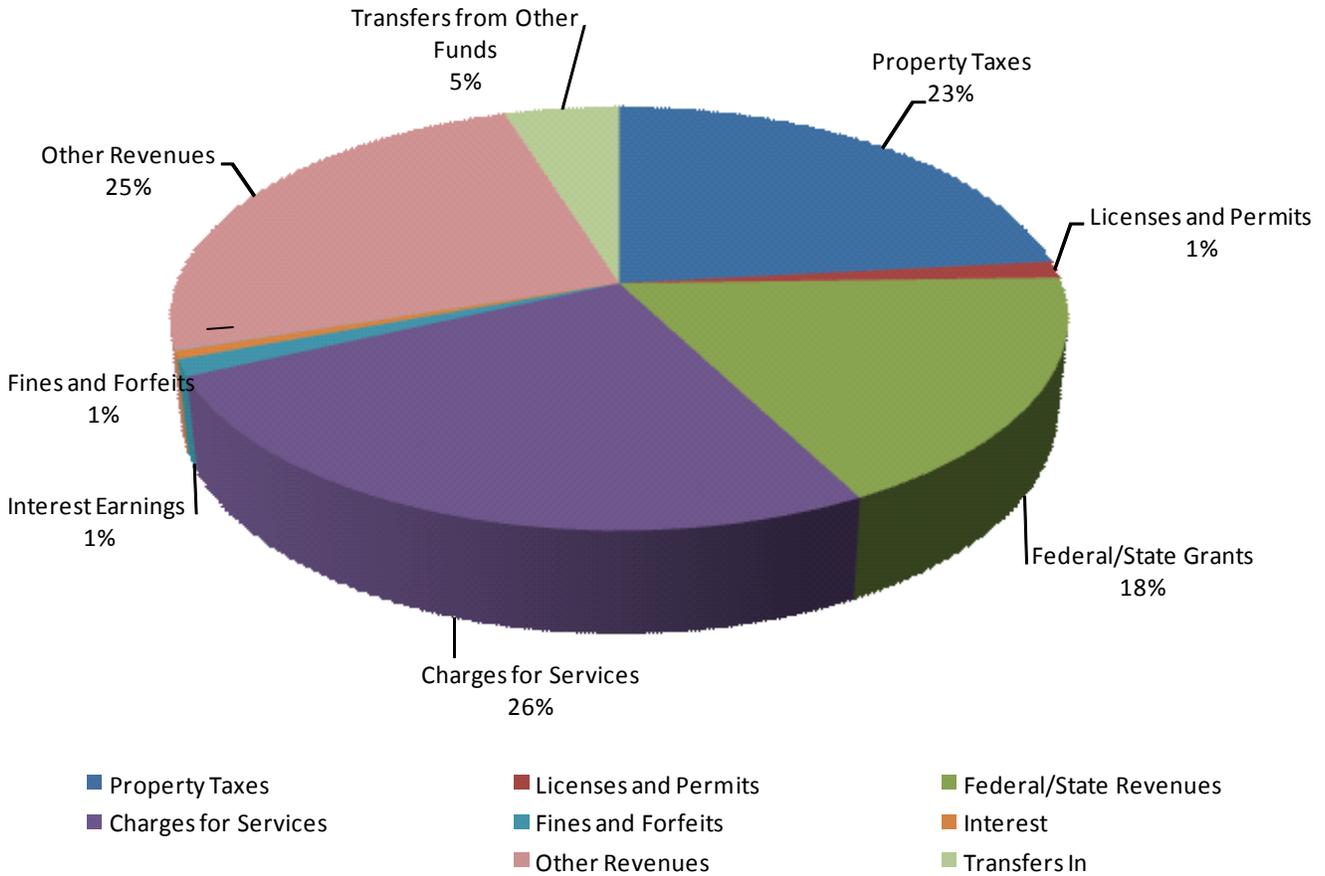
The Employee Retirement Fund is used to account for the employee pension system.

Financial Structure

General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds
General Operating	Major Streets	CSO Bond Issue	Capital Improvements	Sewer Fund	Motor Pool Fund
	Local Streets	SRF Bond Issue	Library Capital Projects	Water Fund	Self Insurance
	Street Improvement		Water/Sewer Improvements	Marina Fund	Employee Health Care
	Cemetery				
	Depot				
	Rubbish				
	Brownfield Authority				
	Public Improvements				
	DDA *				
	Inspections				
	Drug Forfeiture				
	Criminal Forfeiture				
	Band				
	Library				
	Justice Training				

* Component Unit

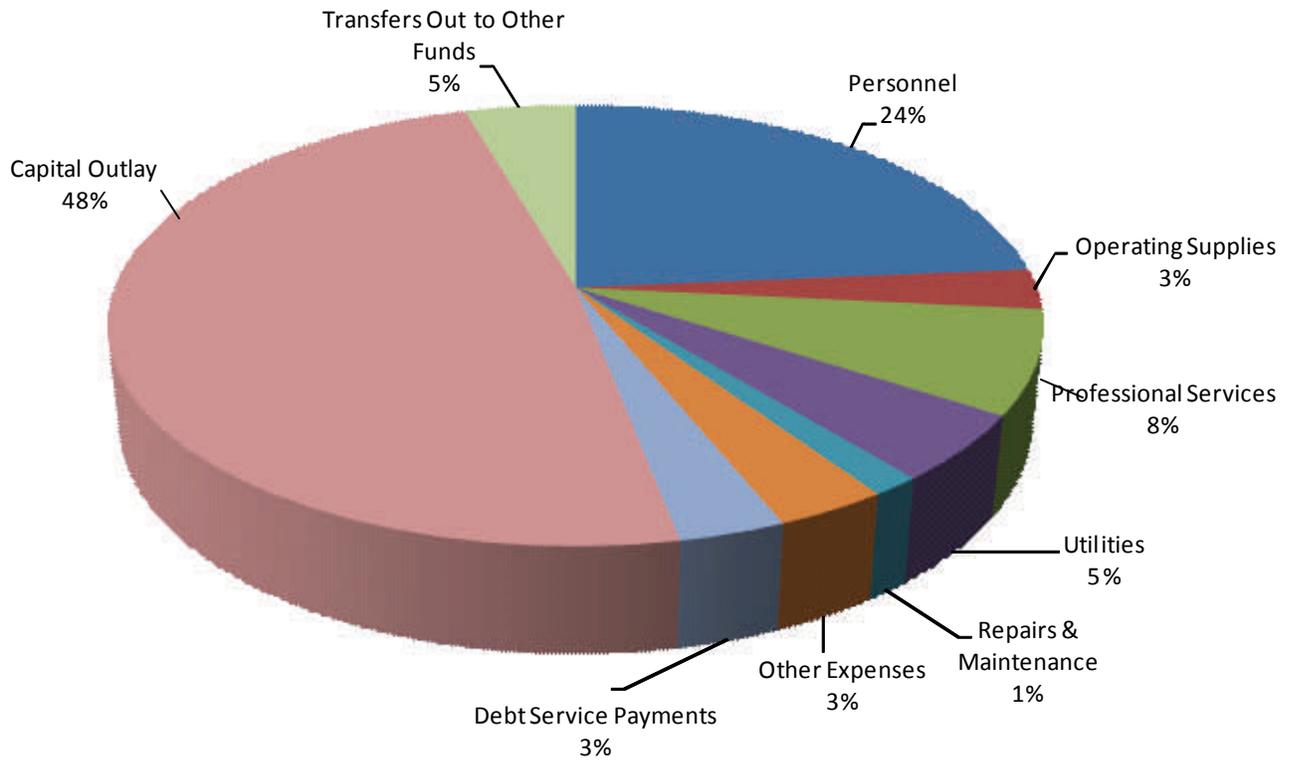
Revenue by Source All Funds



Classifications

- ⇒ Property Taxes—All taxes levied by the City including general operating, streets, rubbish, debt service, band and library
- ⇒ Licenses and Permits—All licensing fees including vending and building permits
- ⇒ Federal/State Revenues—All revenues from Federal and State sources including revenue sharing, grants and loans
- ⇒ Charges for Services—All charges including, water and sewer fees, park fees, zoning fees, library contract, etc.
- ⇒ Fines and Forfeits—All fines and late penalty fees including tickets issued, late fees and seized property
- ⇒ Interest—All interest earned on all accounts
- ⇒ Other Revenues—All revenues from other sources including stimulus dollars and private contributions
- ⇒ Transfers In—Amounts transferred from other funds

Expenditures by Classification All Funds

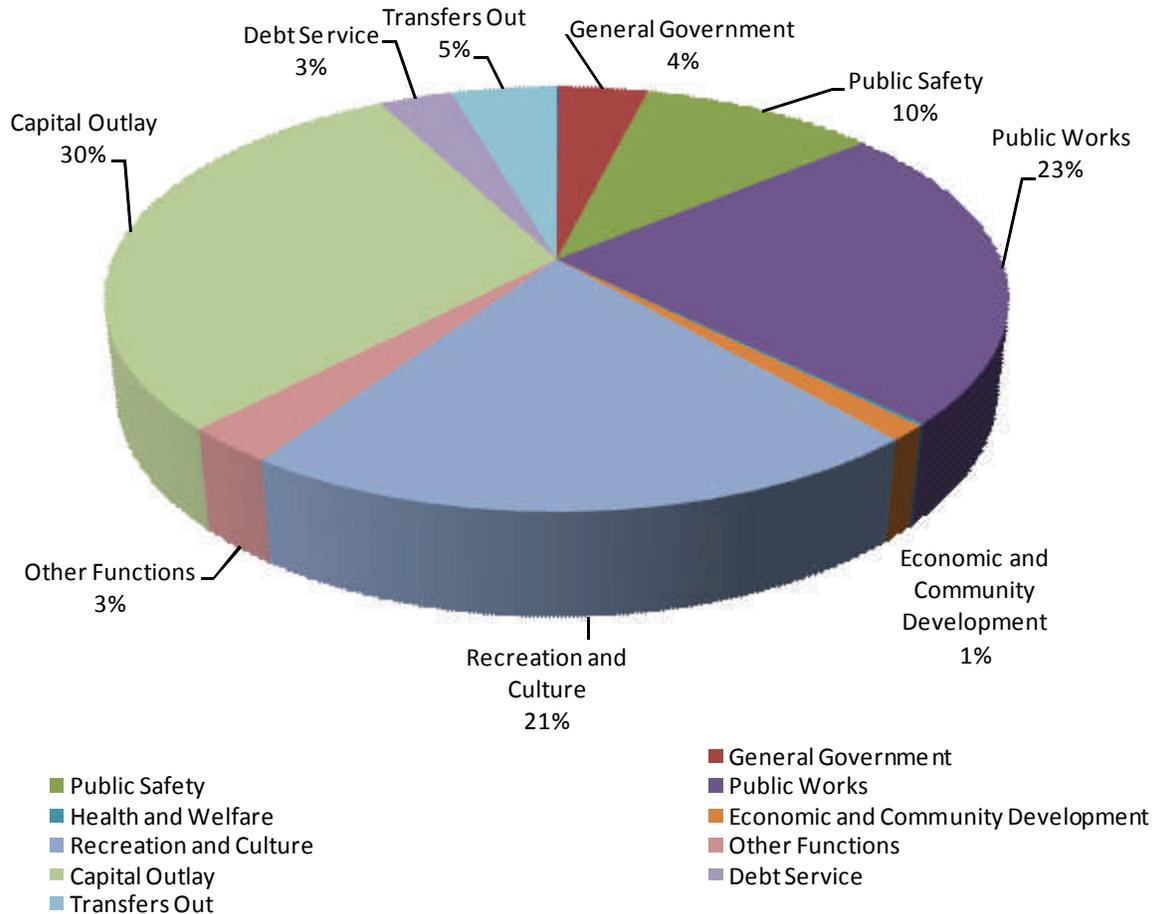


- | | | |
|----------------|---------------------------|--|
| ■ Personnel | ■ Operating Supplies | ■ Professional and Contracted Services |
| ■ Utilities | ■ Repairs and Maintenance | ■ Other Expenses |
| ■ Debt Service | ■ Capital Outlay | ■ Transfers Out |

Classification

- ⇒ Personnel—All City personnel including full-time, part-time and seasonal workers
- ⇒ Operating Supplies—Office supplies, maintenance supplies, tools and equipment
- ⇒ Professional Services—Attorney, Audit, Engineering and other contractual services
- ⇒ Utilities—Electric, Heating and Water, and Sewage Treatment
- ⇒ Repairs & Maintenance—All costs associated with the maintenance of equipment, building and other property
- ⇒ Other Expenses—Insurance, pension, community events, and other miscellaneous expenses
- ⇒ Debt Service Payments—Scheduled principal and interest payments on debt
- ⇒ Capital Outlay—Water, Sewer, and Street Improvements, equipment purchases and Silver Beach Development
- ⇒ Transfers Out—Transfers to other funds

Expenditures by Activity All Funds



Function

- ⇒ Public Safety—Police, Fire, Building Inspection and Property Maintenance
- ⇒ Public Works—Engineering, Public Services, Streets, Rubbish, Water and Sewer
- ⇒ Economic & Community Development—Economic Development, Brownfield Redevelopment, DDA
- ⇒ Recreational & Culture—Parks, Festivals, Library, Ice Arena, Marina and Silver Beach Development
- ⇒ Other Functions—Insurance, pension and other miscellaneous expenses
- ⇒ Water, Sewer, and Street Improvements, equipment purchases and Silver Beach Development
- ⇒ Debt Service —Scheduled principal and interest payments on debt
- ⇒ Transfers Out—Transfers to other funds
- ⇒ General Government—City Commission, City Manager, Personnel, Attorney, Assessing, Treasurer, Clerk, Communications and Cemetery

City of St. Joseph
All Funds Proposed Budget Fiscal Year 2009-2010
Schedule of Revenues and Transfers In, Expenditures and Transfers Out, and Changes to Fund Balance

Fund No.	Fund	Projected Fund Balance 6/30/09	Revenue	Transfers In	Expenditures	Transfers Out	Projected Surplus (Deficit)	Projected Fund Balance 6/30/10
General Funds								
101	General Fund	1,523,098	7,212,800	-	6,752,800	983,098	(523,098)	1,000,000
Permanent Funds								
150	Cemetery Endowment	207,356	-	-	-	-	-	207,356
155	Library Endowment	748,037	17,400	-	-	24,800	(7,400)	740,637
Special Revenue Funds								
202	Major Street	349,865	427,000	-	348,400	78,600	-	349,865
203	Local Street	204,791	165,600	528,600	668,000	-	26,200	230,991
204	Street Improvement	218,482	1,007,500	70,000	909,700	175,000	(7,200)	211,282
209	Cemetery Operating	70,770	214,100	-	214,100	-	-	70,770
214	Depot	68,027	21,600	-	14,000	-	7,600	75,627
226	Rubbish	31,302	733,300	-	733,300	-	-	31,302
243	Brownfield Authority	68,653	39,800	-	73,100	-	(33,300)	35,353
245	Public Improvements	243,238	4,100	10,000	-	-	14,100	257,338
249	Inspections	355,598	436,800	-	499,100	-	(62,300)	293,298
257	Budget Stabilization	1,000,000	-	-	-	-	-	1,000,000
265	Drug Forfeiture	9,639	600	-	-	-	600	10,239
266	Criminal Forfeiture	1,652	-	-	-	-	-	1,652
270	Band	45,565	105,900	-	98,300	-	7,600	53,165
271	Library Operating	189,681	746,000	24,800	739,100	24,800	6,900	196,581
274	Justice Training	10,472	2,100	-	-	-	2,100	12,572
Debt Service Fund								
301	CSO Debt Service	305,542	594,600	-	536,400	-	58,200	363,742
Capital Project Funds								
401	Capital Projects	596,430	116,900	523,098	166,000	50,000	423,998	1,020,428
403	Library Building Fund	(69,686)	4,000	24,800	-	-	28,800	(40,886)
410	Bluffside Development	3,277,118	1,565,951	-	4,843,069	-	(3,277,118)	-
495	Public Works Projects	726,013	1,668,500	-	1,013,800	180,000	474,700	1,200,713
Enterprise Funds - Fund Balance includes book value of all capital assets								
590	Sewer	2,093,070	2,241,400	347,000	2,556,300	12,000	20,100	2,113,170
591	Water	10,497,504	12,040,500	-	11,777,200	-	263,300	10,760,804
594	Marina	1,659,055	538,900	-	392,100	-	146,800	1,805,855
Internal Service Funds - Fund Balance includes book value of all capital assets								
661	Motor Pool	1,493,400	954,500	-	1,014,600	-	(60,100)	1,433,300
667	Self Insurance	585,492	242,600	-	175,000	-	67,600	653,092
690	Employee Health Care	98,898	1,591,800	-	1,584,300	-	7,500	106,398
Component Funds								
248	Downtown Development Authority	52,685	49,900	-	49,900	-	-	52,685
Totals		26,661,747	32,744,151	1,528,298	35,158,569	1,528,298	(2,414,418)	24,247,329

City of St. Joseph
All Funds Proposed Amendments to the 2008-2009 Fiscal Year Budget
Schedule of Revenues and Transfers In, Expenditures and Transfers Out, and Changes to Fund Balance

Fund No.	Fund	2008-2009 Fiscal Year Adopted Budget			2008-2009 Fiscal Year Proposed Amended Budget			Projected Ending Balance 6/30/2009
		Revenues	Expenditures	Transfers In (Out)	Revenues	Expenditures	Transfers In (Out)	
General Funds								
101	General Fund	7,076,700	6,210,400	(870,813)	8,489,400	6,104,300	(2,398,900)	1,523,098
Permanent Funds								
150	Cemetery Endowment	5,000	-	(5,000)	-	-	-	207,356
155	Library Endowment	6,600	-	(23,700)	17,600	-	(23,700)	748,037
Special Revenue Funds								
202	Major Street	495,500	439,700	(57,300)	415,300	330,800	(119,900)	349,865
203	Local Street	199,500	682,700	497,300	167,400	851,700	580,000	204,791
204	Street Improvement	420,300	434,000	10,000	492,600	568,400	(7,000)	218,482
209	Cemetery Operating	205,100	194,600	5,000	203,600	219,800	-	70,770
214	Depot	22,600	12,000	-	20,500	13,600	-	68,027
226	Rubbish	693,500	674,600	-	685,300	689,800	-	31,302
243	Brownfield Authority	5,000	36,000	-	1,400	36,000	-	68,653
245	Public Improvements	16,700	57,200	19,300	10,300	82,200	22,100	243,238
249	Inspections	447,100	462,200	-	397,100	457,700	-	355,598
257	Budget Stabilization	-	-	-	-	-	-	1,000,000
265	Drug Forfeiture	400	-	-	600	100	-	9,639
266	Criminal Forfeiture	100	-	-	-	-	-	1,652
270	Band	99,200	88,800	-	104,400	92,500	-	45,565
271	Library Operating	710,000	731,300	-	746,600	720,500	-	189,681
274	Justice Training	2,600	4,000	-	2,100	3,200	-	10,472
Debt Service Fund								
301	CSO Debt Service	571,300	533,900	-	563,300	533,900	-	305,342
Capital Project Funds								
401	Capital Projects	553,900	574,000	381,000	659,400	765,400	425,900	596,430
403	Library Building Fund	-	-	23,700	4,000	-	23,700	(69,686)
410	Bluffside Development	5,692,300	8,608,100	-	5,244,950	5,066,681	183,000	3,021,418
450	CSO Project Fund	2,500	35,000	-	-	-	(246,972)	-
495	Public Works Projects	3,751,900	2,767,900	-	2,814,600	2,348,200	(55,000)	726,013
Enterprise Funds - Fund Balance includes book value of all capital assets								
590	Sewer	1,478,000	1,328,600	(10,000)	1,480,600	1,593,400	246,972	2,093,070
591	Water	11,121,000	9,021,600	-	3,658,800	3,771,700	-	10,497,504
594	Marina	514,600	352,700	-	551,200	424,900	-	1,659,055
Internal Service Funds - Fund Balance includes book value of all capital assets								
661	Motor Pool	921,100	1,079,800	-	1,019,000	1,060,100	-	1,493,400
667	Self Insurance	186,600	186,600	-	171,300	289,200	-	585,492
690	Employee Health Care	1,363,900	1,519,200	-	1,482,200	1,541,800	-	98,898
Component Funds								
248	Downtown Development Authority	49,800	49,400	-	46,300	46,300	-	52,685
Totals		36,612,800	36,084,300	(30,513)	29,449,850	27,612,181	(1,369,800)	26,405,847

GENERAL FUND

The General Fund is the main operating fund of the City. The fund accounts for all activities not specifically required to be accounted for in another fund. The General Fund is the designated repository per Michigan law for ad valorem property taxes. Other sources of revenue to the General Fund include state revenue sharing, and fees and charges for services. The City of St. Joseph accounts for the City Commission, general administration, police, fire, ambulance, economic development, communication, and parks and recreation activities within the General Fund.

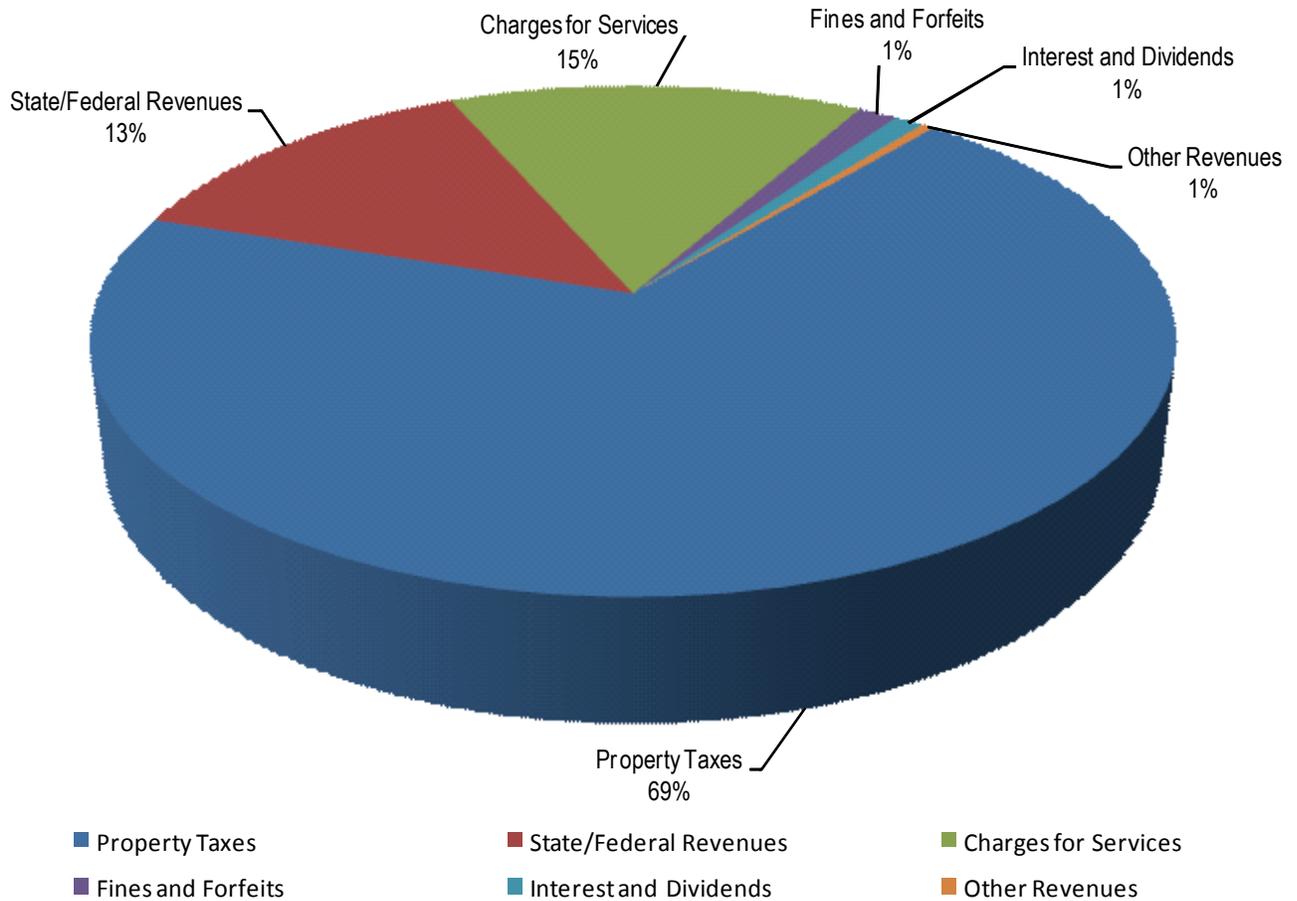
- General Operating Fund

City of St. Joseph
General Fund - Revenues and Expenditures by Department

Fund No.	Fund	Original Budget 2008-2009	Amended Budget 2008-2009	Proposed Budget 2009-2010
Revenues				
	Taxes	4,748,100	4,753,200	4,976,500
	Licenses & Permits	4,300	2,600	2,600
	Non-Business Permits	500	500	500
	Federal Grants	-	24,500	-
	State Revenues	976,500	1,000,800	962,800
	Charges for Services	1,082,600	1,091,400	1,065,400
	Fines and Forfeits	106,800	100,700	101,000
	Interest & Dividends	130,000	75,000	75,000
*	Proceeds from Notes	-	1,400,000	-
	All Other Revenues	27,900	40,700	29,000
	Revenue Sub-Total	7,076,700	8,489,400	7,212,800
	Transfers In		-	
	Total Revenues	7,076,700	8,489,400	7,212,800
Expenditures				
	City Commission	28,700	27,300	28,600
	City Manager	253,600	255,000	199,100
	General Administration	73,000	90,500	102,500
	City Clerk	144,000	136,400	75,200
	City Treasurer	223,900	234,700	251,500
	City Assessor	73,300	71,700	74,900
	Municipal Buildings	223,500	196,000	175,700
	City Attorney	91,000	91,000	91,000
	Personnel	-	-	70,400
	Police	1,836,300	1,842,700	1,895,700
	Fire	1,114,300	1,162,600	1,132,700
	Public Services	317,400	327,800	299,800
	Engineer	108,200	112,900	122,500
	Ambulance	50,600	50,600	50,600
	Economic Development	65,000	65,000	65,000
	Communications & Marketing	185,500	185,500	155,300
	Community Activities	80,000	86,500	86,000
	Parks	546,200	547,200	593,900
	Recreation	28,800	28,800	31,000
	Ice Arena	141,600	141,300	154,000
	Insurance	136,000	122,500	135,000
	Employee Benefits	284,600	218,500	745,000
	Contingencies	50,000	25,000	62,500
	Capital Outlay	20,000	20,000	20,000
	Debt Service	134,900	64,800	134,900
	Expenditure Sub-Total	6,210,400	6,104,300	6,752,800
*	Transfers Out	870,813	2,398,900	983,098
	Total Expenditures	7,081,213	8,503,200	7,735,898

* \$1,400,000 Loan Proceeds and Subsequent Transfer Out to Silver Beach Development Project

Revenue by Source General Fund



Classification

- ⇒ Property Taxes—Taxes levied by the City for general operating purposes
- ⇒ Federal/State Revenues—Federal and State revenues including, revenue sharing and grants
- ⇒ Charges for Services—All charges including, photo copy charges, park admission and rental fees, ice rink fees, etc
- ⇒ Fines and Forfeits—All fines including, traffic and parking tickets
- ⇒ Interest—All interest earned on all accounts
- ⇒ Other Revenues—All revenues from other sources including reimbursements, permits and other miscellaneous

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	4,515,890	4,543,000	4,543,000	4,770,000
412.000	Taxes - Delinquent	3,289	3,800	3,800	3,800
437.000	Taxes - IFT	-	21,500	21,500	23,700
445.000	Penalty & Interest on Taxes	13,474	16,000	16,000	14,000
447.000	Property Tax Adm Fees	162,772	168,900	168,900	165,000
458.000	Peddlers License	4,974	2,500	2,500	2,500
477.000	Bicycle License	44	100	100	100
479.300	Plan Reviews	606	500	500	500
510.000	Federal Grants	31,039	24,500	24,500	-
543.000	State Aid - Liquor Law Enforce	11,546	12,800	12,800	12,800
574.000	State Revenue Sharing	962,894	988,000	988,000	950,000
605.000	Maintenance Fees	25,202	24,000	24,000	24,000
610.000	Franchise Fees	78,335	82,800	82,800	80,000
626.214	Administration - Depot	3,000	3,000	3,000	3,000
626.226	Administration- Rubbish	6,000	6,000	6,000	6,000
626.248	Administration - DDA	2,500	5,000	5,000	5,000
626.249	Administration - Inspections	27,000	25,000	25,000	25,000
626.270	Administration - Band	4,000	5,000	5,000	5,000
626.271	Administration- Library	5,000	5,000	5,000	5,000
626.535	Administration - Housing	1,000	1,000	1,000	1,000
626.590	Administration - Sewer	165,000	160,000	160,000	150,000
626.591	Administration - Water	500,000	500,000	500,000	500,000
626.594	Administration - Marina	-	5,000	5,000	5,000
626.661	Administration - Motor Pool	7,500	7,500	7,500	7,500
626.731	Administration- Retirement Fd	5,000	5,500	5,500	5,500
627.000	Photocopies	1,794	1,500	1,500	1,500
638.000	Police Department Charges	6,376	6,800	6,800	6,000
651.100	Shelter Reservations	23,426	22,900	22,900	23,000
651.300	Parking -Tiscornia	31,807	40,000	40,000	34,500
651.400	Parking Fees Boat Launch	13,086	14,800	14,800	13,900
652.100	Ice Arena Admissions	34,199	38,000	38,000	36,000
652.200	Skate Rental	22,726	18,500	18,500	18,500
652.300	Hockey Rental	85,005	80,000	80,000	80,000
652.400	Ice Arena Rental - Other	3,466	3,000	3,000	3,000
652.500	Concessions	19,041	13,800	13,800	12,000
626.600	Ice Rink Annual Pass	1,070	5,000	5,000	3,000
654.100	Summer Recreation	12,120	12,300	12,300	12,000
656.000	Parking Tickets-Overnight	32,452	38,000	38,000	35,000

City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund

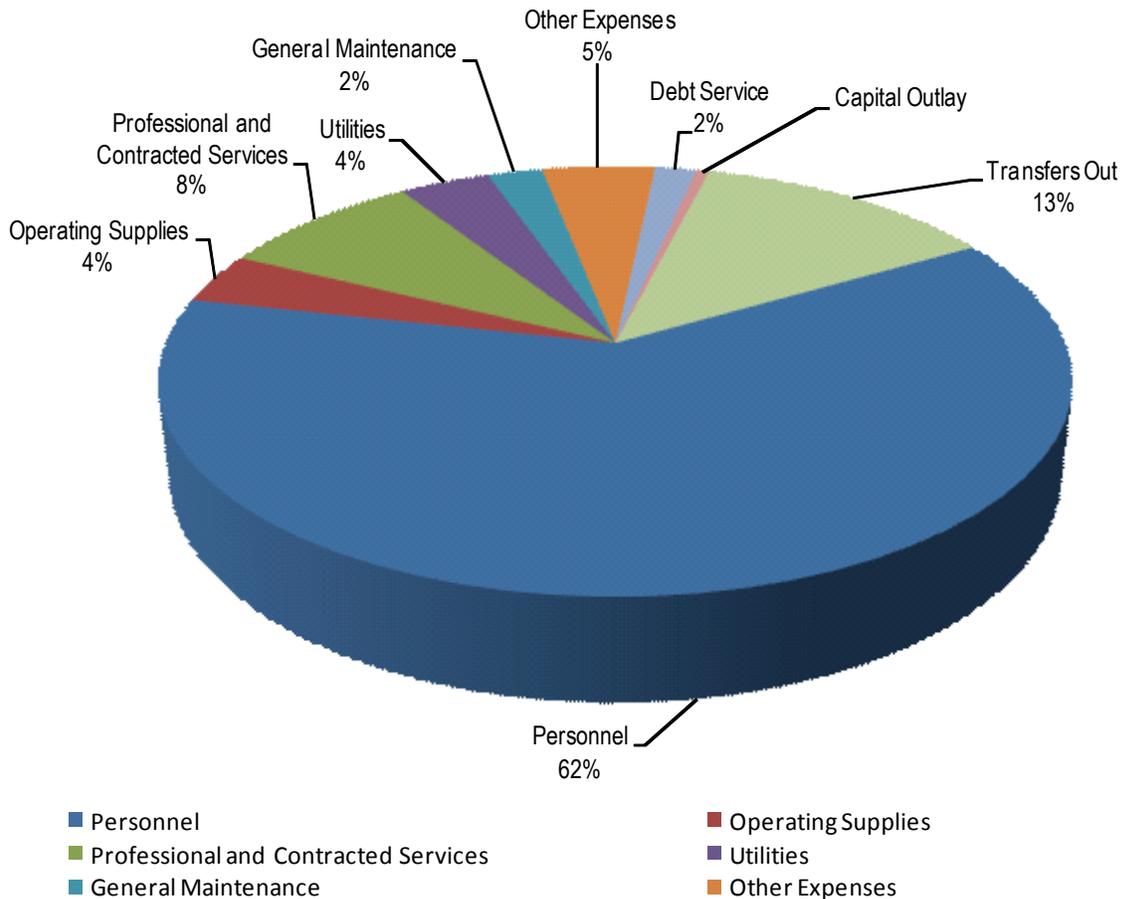
Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
656.100	Parking Tickets - Downtown	27,667	24,900	24,900	25,000
656.200	Parking Tickets - Parks	4,586	2,500	2,500	2,500
658.000	Fines & Costs	41,677	35,300	35,300	38,500
665.000	Interest Earned	156,822	75,000	75,000	75,000
667.000	Rents & Leases	6,394	6,600	6,600	6,800
673.000	Sale of Fixed Assets	-	2,000	2,000	1,000
676.000	Reimbursements	83,852	23,400	23,400	15,000
680.000	Payment in Lieu of Taxes	6,304	6,200	6,200	6,200
688.000	Restitutions	500	-	-	-
689.000	Proceeds from Notes	-	1,400,000	1,400,000	-
695.000	Miscellaneous Revenue	721	2,500	2,500	-
699.401	Transfer In - CIF	42,100	-	-	-
Total Revenues		7,193,256	8,489,400	8,489,400	7,212,800

** NOTES TO BUDGET:*

510.000 Federal Grants

574.000 State Revenue Sharing-Reduce Statutory amount by 10%

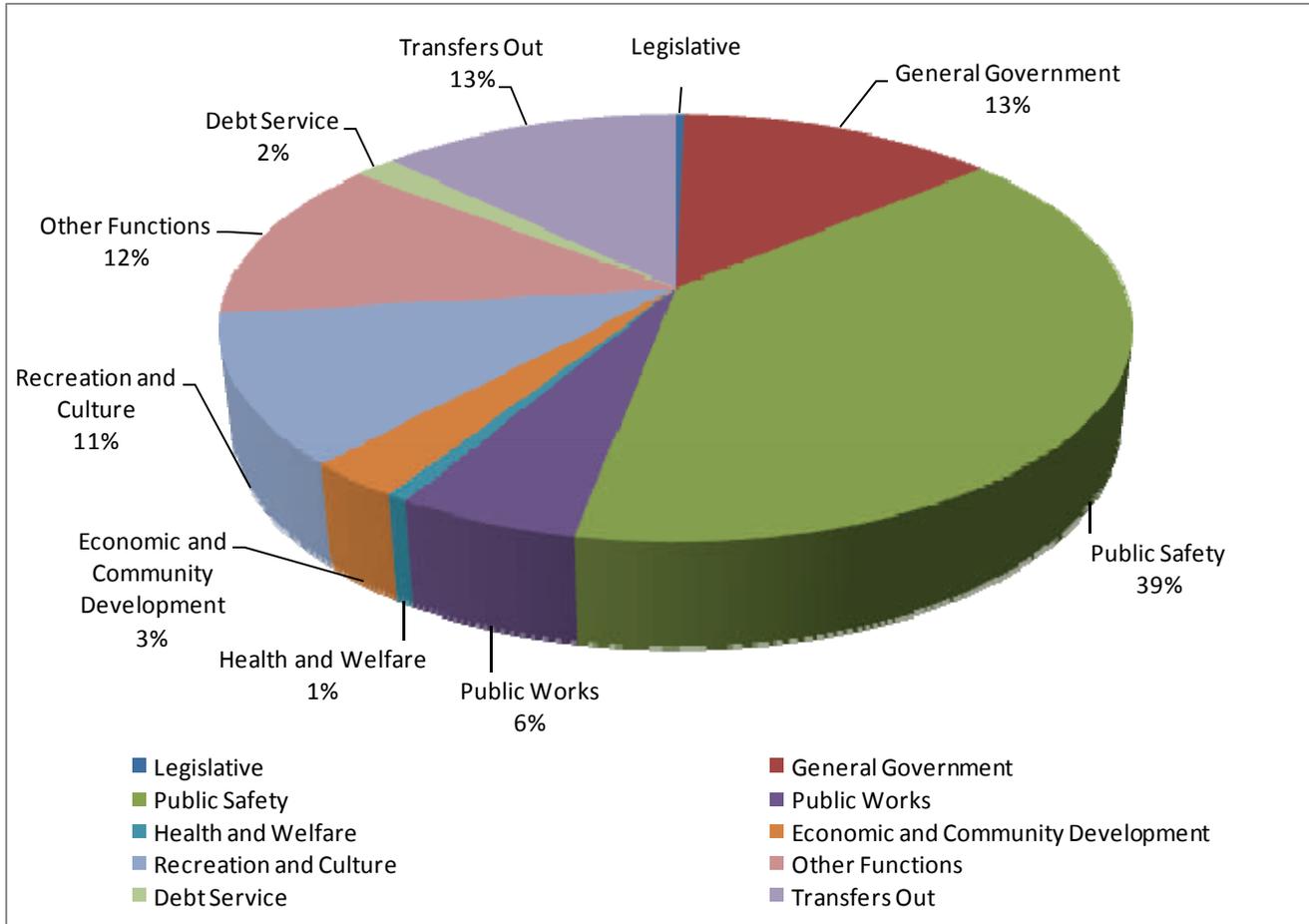
Expenditures by Classification General Fund



Classification

- ⇒ Personnel—All City personnel including full-time, part-time and seasonal workers
- ⇒ Operating Supplies—Office supplies, maintenance supplies, tools and equipment
- ⇒ Professional Services—Attorney, Audit, Engineering and other contractual services
- ⇒ Utilities—Electric, Heating and Water, and Sewage Treatment
- ⇒ Repairs & Maintenance—All costs associated with the maintenance of equipment, building and other property
- ⇒ Other Expenses—Insurance, pension, community events, and other miscellaneous expenses
- ⇒ Debt Service Payments—Scheduled principal and interest payments on debt
- ⇒ Capital Outlay—Technical Equipment
- ⇒ Transfers Out—Transfers to other funds

Expenditures by Activity General Fund



Function

- ⇒ Legislative—City Commission
- ⇒ General Government—City Manager, Personnel, Attorney, Assessing, Treasurer, Clerk and Communications
- ⇒ Public Safety—Police and Fire
- ⇒ Public Works—Engineering and Public Services
- ⇒ Health and Welfare—Ambulance
- ⇒ Economic & Community Development—Economic Development
- ⇒ Recreational & Culture—Parks, Festivals and Ice Arena
- ⇒ Other Functions—Insurance, pension and other miscellaneous expenses
- ⇒ Debt Service —Scheduled principal and interest payments on debt
- ⇒ Transfers Out—Transfers to other funds

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
101- City Commission					
702.000	Salaries - Regular	15,500	15,500	15,500	15,500
715.000	FICA - Employer	1,186	1,200	1,200	1,200
740.000	Supplies	395	500	500	500
850.000	Communications	527	100	100	-
860.000	Transportation/Education	3,215	4,500	4,500	4,500
956.000	Miscellaneous Expense	6,924	5,500	5,500	6,900
957.000	Mayor's Exchange Day	417	-	-	-
Total for City Commission		28,164	27,300	27,300	28,600

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
172 - City Manager					
702.000	Salaries - Regular	196,425	156,900	156,900	132,000
709.000	Other Benefits	14,003	12,100	12,100	10,000
710.000	Longevity	12,100	22,200	22,200	11,000
712.000	Vehicle Allowance	26,000	13,000	13,000	-
715.000	FICA - Employer	17,231	16,300	16,300	12,000
716.000	Health Insurance Premiums	31,500	19,500	19,500	17,600
717.000	Life Insurance	2,256	2,500	2,500	3,500
718.000	Pension Contribution	15,647	4,700	4,700	5,000
740.000	Supplies	636	1,000	1,000	1,000
850.000	Communications	542	600	600	500
860.000	Transportation/Education	4,845	4,200	4,200	4,500
956.000	Miscellaneous Expense	1,371	2,000	2,000	2,000
Total for City Manager		322,556	255,000	255,000	199,100

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
190 - General Administration					
728.000	Postage	-	18,000	18,000	20,000
740.000	Supplies	-	24,000	24,000	25,000
802.000	Computer Services	-	10,000	10,000	15,000
850.000	Communications	-	33,000	33,000	35,000
930.000	Routine Maintenance	-	5,500	5,500	7,500
Total for General Administration		-	90,500	90,500	102,500

City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
215 - City Clerk					
702.000	Salaries - Regular	49,093	46,600	46,600	15,600
703.000	Overtime-Regular	347	6,100	6,100	7,500
706.000	Salaries - Part Time	13,801	15,300	15,300	-
710.000	Longevity	3,114	5,200	5,200	1,300
715.000	FICA - Employer	4,646	5,500	5,500	3,200
716.000	Health Insurance Premiums	11,100	11,900	11,900	-
717.000	Life Insurance	63	200	200	100
740.000	Supplies	848	7,500	7,500	12,500
801.000	Professional Services	5,003	22,700	22,700	20,000
860.000	Transportation/Education	709	1,200	1,200	5,500
900.000	Printing & Publishing	-	6,000	6,000	5,000
930.000	Routine Maintenance	-	1,200	1,200	1,500
940.000	Motor Pool Rent	-	1,000	1,000	1,000
956.000	Miscellaneous Expense	588	1,500	1,500	2,000
956.100	Misc- Employee Recognition	-	4,500	4,500	-
Total for City Clerk		89,312	136,400	136,400	75,200

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
253 - City Treasurer					
702.000	Salaries - Regular	145,043	150,900	150,900	153,900
706.000	Salaries - Part Time	252	4,300	4,300	8,000
710.000	Longevity	2,200	1,400	1,400	1,400
715.000	FICA - Employer	11,122	11,000	11,000	11,400
716.000	Health Insurance Premiums	7,200	18,300	18,300	24,100
717.000	Life Insurance	184	300	300	300
728.000	Postage	5,116	6,300	6,300	6,000
740.000	Supplies	3,164	2,500	2,500	2,500
801.000	Professional Services	36,244	35,000	35,000	36,400
850.000	Communications	350	-	-	-
860.000	Transportation/Education	1,263	1,500	1,500	2,500
900.000	Printing & Publishing	878	-	-	-
930.000	Routine Maintenance	419	2,600	2,600	4,500
956.000	Miscellaneous Expense	444	600	600	500
Total for City Treasurer		213,879	234,700	234,700	251,500

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
257 - City Assessor					
702.000	Salaries - Regular	52,676	55,400	55,400	56,500
706.000	Salaries - Part Time	4,492	1,500	1,500	1,500
710.000	Longevity	300	400	400	500
715.000	FICA - Employer	4,272	4,200	4,200	4,500
716.000	Health Insurance Premiums	5,000	5,400	5,400	5,800
717.000	Life Insurance	63	100	100	100
740.000	Supplies	1,432	1,500	1,500	1,500
801.000	Professional Services	165	200	200	500
860.000	Transportation/Education	889	1,000	1,000	2,000
900.000	Printing & Publishing	332	500	500	500
930.000	Routine Maintenance	775	1,000	1,000	1,000
956.000	Miscellaneous Expense	200	500	500	500
Total for City Assessor		70,596	71,700	71,700	74,900

City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
262 - Elections					
702.000	Salaries - Regular	690	-	-	-
703.000	Overtime-Regular	4,829	-	-	-
715.000	FICA - Employer	412	-	-	-
740.000	Supplies	5,073	-	-	-
801.000	Professional Services	6,735	-	-	-
900.000	Printing & Publishing	543	-	-	-
940.000	Motor Pool Rent	490	-	-	-
956.000	Miscellaneous Expense	1,597	-	-	-
Total for Elections		20,369	-	-	-

NOTES TO BUDGET:

Election Department Expenses moved to City Clerk

City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
265 - Municipal Buildings					
702.000	Salaries - Regular	20,610	52,900	52,900	26,300
706.000	Salaries - Part Time	1,670	-	-	-
710.000	Longevity	-	1,000	1,000	200
715.000	FICA - Employer	1,665	4,900	4,900	2,100
716.000	Health Insurance Premiums	6,300	25,500	25,500	12,500
717.000	Life Insurance	21	200	200	100
728.000	Postage	13,960	-	-	-
740.000	Supplies	25,437	-	-	-
775.000	Repair & Maintenance Supplies	8,278	8,000	8,000	12,000
801.000	Professional Services	2,710	5,500	5,500	5,500
802.000	Computer Services	15,596	-	-	-
850.000	Communications	32,925	-	-	-
860.000	Transportation/Education	-	-	-	-
920.000	Public Utilities	57,568	60,000	60,000	62,000
930.000	Routine Maintenance	30,660	35,000	35,000	37,000
941.000	Rental & Leases	1,627	2,500	2,500	2,500
956.000	Miscellaneous Expense	45	500	500	500
977.000	Equipment	-	-	-	15,000
Total for Municipal Buildings		219,072	196,000	196,000	175,700

** NOTES TO BUDGET:*

977.000 Equipment - HVAC Computer and Control Program for City Hall

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
265.1 - Memorial Hall					
775.000	Repair & Maintenance Supplies	88	-	-	-
930.000	Routine Maintenance	1,352	-	-	-
956.000	Miscellaneous Expense	10,000	-	-	-
Total for Memorial Hall		11,440	-	-	-

NOTES TO BUDGET:

Memorial Hall Department Expenses moved to Municipal Buildings

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
266 - City Attorney					
801.000	Professional Services	-	8,000	8,000	8,000
805.000	Legal Services	75,230	80,000	80,000	80,000
900.000	Printing & Publishing	1,258	2,500	2,500	2,500
956.000	Miscellaneous Expense	9	500	500	500
Total for City Attorney		76,497	91,000	91,000	91,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
270 - Personnel					
702.000	Salaries - Regular	42,073	-	-	45,300
710.000	Longevity	2,000	-	-	2,000
715.000	FICA - Employer	3,294	-	-	3,600
716.000	Health Insurance Premiums	12,200	-	-	2,400
717.000	Life Insurance	63	-	-	100
740.000	Supplies	1,978	-	-	2,000
801.000	Professional Services	1,318	-	-	1,500
900.000	Printing & Publishing	4,746	-	-	5,000
930.000	Routine Maintenance	82	-	-	500
956.100	Misc- Employee Recognition	11,813	-	-	8,000
Total for Personnel		79,567	-	-	70,400

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
301 - Police					
702.000	Salaries - Regular	1,197,419	1,226,200	1,226,200	1,242,600
703.000	Overtime-Regular	105,169	73,200	73,200	65,000
704.000	Holiday	47,297	49,900	49,900	50,000
706.000	Salaries - Part Time	39,702	28,000	28,000	30,000
710.000	Longevity	34,892	38,000	38,000	42,000
715.000	FICA - Employer	34,276	36,000	36,000	37,000
716.000	Health Insurance Premiums	202,300	205,000	205,000	238,100
717.000	Life Insurance	2,398	2,300	2,300	2,500
740.000	Supplies	38,901	40,000	40,000	46,000
775.000	Repair & Maintenance Supplies	1,389	500	500	3,500
801.000	Professional Services	2,689	2,500	2,500	5,000
850.000	Communications	13,167	15,900	15,900	15,000
860.000	Transportation/Education	4,113	1,000	1,000	5,000
930.000	Routine Maintenance	14,841	14,000	14,000	16,500
940.000	Motor Pool Rent	90,000	108,000	108,000	95,000
956.000	Miscellaneous Expense	1,599	2,200	2,200	2,500
977.000	Equipment	3,000	-	-	-
Total for Police		1,833,152	1,842,700	1,842,700	1,895,700

** NOTES TO BUDGET:*

850.000 Communications - Discontinue Circuit Line - Reduce Communications Budget - \$10,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
336 - Fire					
702.000	Salaries - Regular	627,921	675,900	675,900	720,700
703.000	Overtime-Regular	85,186	130,000	130,000	52,000
704.000	Holiday	37,394	49,000	49,000	36,200
706.000	Salaries - Part Time	4,132	7,500	7,500	10,000
710.000	Longevity	16,880	21,000	21,000	22,000
715.000	FICA - Employer	11,225	10,000	10,000	11,000
716.000	Health Insurance Premiums	204,674	154,000	154,000	176,500
717.000	Life Insurance	1,163	1,200	1,200	1,200
740.000	Supplies	28,261	34,000	34,000	35,000
775.000	Repair & Maintenance Supplies	1,898	2,000	2,000	4,500
801.000	Professional Services	1,901	200	200	500
850.000	Communications	8,031	7,200	7,200	7,500
860.000	Transportation/Education	131	2,000	2,000	2,000
920.000	Public Utilities	16,777	15,500	15,500	17,500
930.000	Routine Maintenance	9,085	11,500	11,500	12,000
931.000	Building Repair & Replacement	46,903	-	-	-
933.000	Equipment Repair & Replacement	14,170	12,500	12,500	12,500
940.000	Motor Pool Rent	3,300	3,600	3,600	3,600
956.000	Miscellaneous Expense	914	500	500	500
977.000	Equipment	4,945	25,000	25,000	7,500
Total for Fire		1,124,891	1,162,600	1,162,600	1,132,700

** NOTES TO BUDGET:*

977.000 Equipment - Hose: \$5,000; Training Foam and METLX 30 Fire Extinguishers: \$2,500

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
441 - Public Services					
702.000	Salaries - Regular	-	105,300	105,300	83,400
710.000	Longevity	-	1,200	1,200	300
715.000	FICA - Employer	-	8,000	8,000	6,400
716.000	Health Insurance Premiums	-	27,300	27,300	14,800
717.000	Life Insurance	-	100	100	100
740.000	Supplies	-	5,800	5,800	5,000
775.000	Repair & Maintenance Supplies	-	1,200	1,200	2,500
801.000	Professional Services	-	5,000	5,000	7,500
850.000	Communications	-	2,300	2,300	2,000
860.000	Transportation/Education	-	3,300	3,300	2,500
920.000	Public Utilities	-	148,000	148,000	155,000
930.000	Routine Maintenance	-	15,000	15,000	15,000
940.000	Motor Pool Rent	-	4,800	4,800	4,800
956.000	Miscellaneous Expense	-	500	500	500
Total for Public Services		-	327,800	327,800	299,800

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
447 - City Engineer					
702.000	Salaries - Regular	29,033	81,800	81,800	83,400
710.000	Longevity	500	600	600	700
715.000	FICA - Employer	2,133	5,500	5,500	6,500
716.000	Health Insurance Premiums	13,300	13,700	13,700	14,800
717.000	Life Insurance	63	100	100	100
740.000	Supplies	5,210	3,600	3,600	7,500
775.000	Repair & Maintenance Supplies	-	300	300	300
801.000	Professional Services	199	1,000	1,000	1,500
850.000	Communications	604	600	600	600
860.000	Transportation/Education	1,278	1,000	1,000	2,000
940.000	Motor Pool Rent	4,400	3,600	3,600	3,600
956.000	Miscellaneous Expense	383	1,100	1,100	1,500
Total for City Engineer		57,103	112,900	112,900	122,500

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
651 - Ambulance Service					
801.000	Professional Services	50,537	50,600	50,600	50,600
Total for Ambulance Service		50,537	50,600	50,600	50,600

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
728 - Economic Development					
804.000	Contracted Services	65,000	65,000	65,000	65,000
Total for Economic Development		65,000	65,000	65,000	65,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
740 - Communications & Marketing					
702.000	Salaries - Regular	52,675	51,500	51,500	55,200
710.000	Longevity	900	1,000	1,000	1,000
715.000	FICA - Employer	3,964	4,000	4,000	4,300
716.000	Health Insurance Premiums	5,000	5,400	5,400	5,800
717.000	Life Insurance	63	100	100	100
728.000	Postage	4,141	5,100	5,100	6,500
740.000	Supplies	2,411	700	700	1,000
801.000	Professional Services	2,479	18,000	18,000	12,000
850.000	Communications	208	400	400	400
860.000	Transportation/Education	690	500	500	500
880.000	Community Promotion	79,128	86,600	86,600	50,000
900.000	Printing & Publishing	13,072	12,100	12,100	18,000
956.000	Miscellaneous Expense	-	100	100	500
740 - Communications & Marketing		164,731	185,500	185,500	155,300

** NOTES TO BUDGET:*

728.000 Postage - Mailing Newsletter and Survey
801.000 Professional Services - Website and Calendar Delivery
900.000 Printing & Publishing - Calendar: \$10,000; Newsletter: \$5,000; Survey: \$3,000

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
745 - Community Activities					
801.000	Professional Services	8,405	8,000	8,000	10,000
930.000	Routine Maintenance	2,690	500	500	500
941.000	Rental & Leases	39,952	43,600	43,600	45,000
966.100	Blossomtime Parade	9,058	2,500	2,500	2,500
966.300	July 4 Celebration	2,866	3,300	3,300	3,000
966.400	Krasl Art Fair	7,797	6,700	6,700	5,000
966.500	Venetian Festival	25,842	21,900	21,900	20,000
Total for Community Activities		96,610	86,500	86,500	86,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
751 - Parks					
702.000	Salaries - Regular	251,901	193,200	193,200	192,400
703.000	Overtime-Regular	12,710	12,000	12,000	15,000
706.000	Salaries - Non Regular	41,577	57,000	57,000	64,800
710.000	Longevity	5,600	3,400	3,400	5,200
715.000	FICA - Employer	23,596	19,800	19,800	21,200
716.000	Health Insurance Premiums	84,000	41,600	41,600	42,400
717.000	Life Insurance	334	200	200	200
740.000	Supplies	10,399	18,000	18,000	20,000
741.000	Fuel & Oil	771	500	500	500
775.000	Repair & Maintenance Supplies	51,947	40,000	40,000	50,000
801.000	Professional Services	21,222	7,500	7,500	25,000
850.000	Communications	1,264	1,200	1,200	1,200
860.000	Transportation/Education	386	400	400	500
920.000	Public Utilities	11,829	14,400	14,400	15,000
930.000	Routine Maintenance	21,444	27,500	27,500	50,000
940.000	Motor Pool Rent	111,251	110,000	110,000	90,000
956.000	Miscellaneous Expense	723	500	500	500
Total for Parks		650,954	547,200	547,200	593,900

** NOTES TO BUDGET:*

706.000 Salaries - Non-Regular - 18 employees at \$9 per hour (average) for 10 weeks = \$64,800
801.000 Professional Services - Landscaping Contractor
930.000 Routine Maintenance - Bluffside Fountain Contract

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
756 - Recreation					
706.000	Salaries - Part Time	19,950	23,000	23,000	25,000
715.000	FICA - Employer	1,526	1,800	1,800	2,000
740.000	Supplies	2,135	4,000	4,000	4,000
801.000	Professional Services	3,100	-	-	-
Total for Recreation		26,711	28,800	28,800	31,000

City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
757 - Ice Arena					
702.000	Salaries - Regular	34,976	22,000	22,000	24,000
706.000	Salaries - Part Time	20,247	20,000	20,000	20,000
715.000	FICA - Employer	4,086	3,300	3,300	3,400
716.000	Health Insurance Premiums	5,000	5,400	5,400	5,800
739.000	Food Supplies-Resale	9,775	9,000	9,000	9,000
740.000	Supplies	10,894	10,200	10,200	12,000
775.000	Repair & Maintenance Supplies	5,023	5,500	5,500	5,000
801.000	Professional Services	1,276	4,500	4,500	5,000
850.000	Communications	2,229	2,300	2,300	2,400
860.000	Transportation/Education	-	200	200	200
900.000	Printing & Publishing	600	400	400	500
920.000	Public Utilities	44,767	42,000	42,000	45,000
930.000	Routine Maintenance	13,444	15,000	15,000	20,000
940.000	Motor Pool Rent	1,176	800	800	1,000
941.000	Rental & Leases	308	-	-	-
956.000	Miscellaneous Expense	150	700	700	700
Total for Ice Arena		153,951	141,300	141,300	154,000

** NOTES TO BUDGET:*

739.000 Food Supplies-Resale

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
851 - Insurance					
910.000	Insurance & Bonds	131,510	122,500	122,500	135,000
Total for Insurance		131,510	122,500	122,500	135,000

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
852 - Employee Benefits					
716.100	Pension Health Premiums	98,400	117,600	117,600	130,000
718.000	Pension Contribution	83,100	-	-	480,000
719.000	Workers Compensation	61,500	100,900	100,900	135,000
Total for Employee Benefits		243,000	218,500	218,500	745,000

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
890 - Contingencies					
740.000	Supplies	7,435	5,500	5,500	-
801.000	Professional Services	7,764	500	500	-
860.000	Transportation/Education	920	500	500	-
956.000	Miscellaneous Expense	13,130	18,500	18,500	62,500
Total for Contingencies		29,249	25,000	25,000	62,500

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
900 - General Capital Equipment					
977.000	Equipment	-	20,000	20,000	20,000
Total for General Capital Equipment		-	20,000	20,000	20,000

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
905 - Debt Service - City Hall					
991.000	Principal	523,378	-	-	-
995.000	Interest on Debt	6,542	-	-	-
Total for Debt Service - City Hall		529,920	-	-	-

City of St. Joseph
 2009-2010 Fiscal Year Budget
 101 - General Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
905.2	Debt Service - Bluffside				
991.000	Principal	-	33,600	33,600	64,900
995.000	Interest on Debt	-	31,200	31,200	70,000
Total for Debt Service - Bluffside		-	64,800	64,800	134,900

**City of St. Joseph
2009-2010 Fiscal Year Budget
101 - General Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
965 - Transfers Out					
999.203	Transfers Out - Local Streets	675,000	440,000	440,000	450,000
999.245	Transfer Out - Improvements	10,000	-	-	-
999.410	Transfer out - Bluffside	-	1,400,000	1,400,000	-
999.757	Transfer Out - Ice Rink	12,100	22,100	22,100	10,000
999.999	Transfers Out - Cap Improve	-	536,800	536,800	523,098
Totals for Transfers Out		697,100	2,398,900	2,398,900	983,098
TOTAL APPROPRIATIONS		6,985,871	8,503,200	8,503,200	7,735,898
NET OF REVENUES/APPROPRIATIONS - FUND 101		207,385	(13,800)	(13,800)	(523,098)
BEGINNING FUND BALANCE		1,329,513	1,536,898	1,536,898	1,523,098
ENDING FUND BALANCE		1,536,898	1,523,098	1,523,098	1,000,000

Permanent Funds

Permanent Funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the stated purpose of the fund.

- Cemetery Perpetual Care Fund
- Library Endowment Fund

City of St. Joseph
 2009-2010 Fiscal Year Budget
 150 - Cemetery Perpetual Care

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	5,003	-	-	-
Total Revenues		5,003	-	-	-
965 Transfers Out					
999-209	Transfer Out to Cemetery Fund	-	-	-	-
Total Transfers		-	-	-	-
Total Appropriations		-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 150		5,003	-	-	-
BEGINNING FUND BALANCE		202,352	207,355	207,355	207,355
ENDING FUND BALANCE		207,355	207,355	207,355	207,355

City of St. Joseph
2009-2010 Fiscal Year Budget
155 - Library Endowment

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	37,165	14,900	14,900	14,900
675.000	Contributions - Private	3,502	2,700	2,700	2,500
Total Revenues		40,667	17,600	17,600	17,400
965 Transfers Out					
999.271	Transfer Out to Library Fund	22,500	23,700	23,700	24,800
Total Transfers		22,500	23,700	23,700	24,800
TOTAL APPROPRIATIONS		22,500	23,700	23,700	24,800
NET OF REVENUES/APPROPRIATIONS - FUND 155		18,167	(6,100)	(6,100)	(7,400)
BEGINNING FUND BALANCE		735,970	754,137	754,137	748,037
ENDING FUND BALANCE		754,137	748,037	748,037	740,637

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds and activities of specific revenue sources that are legally restricted to fund specified purposes only. These revenue sources may be valorem property taxes, designated revenues from the State of Michigan or revenues designed to fund a specific governmental function, such as the Cemetery or Building Department.

- Major Street Fund
- Local Street Fund
- Street Improvement Fund
- Cemetery Fund
- Depot Fund
- Rubbish Fund
- Brownfield Redevelopment
- Public Improvement
- Inspections Fund
- Drug Law Enforcement Fund
- Criminal Forfeiture Fund
- Justice Training
- Band Fund
- Library Operating Fund
- Downtown Development Authority Fund

City of St. Joseph
 2009-2010 Fiscal Year Budget
 202 - Major Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
546.000	Act 51 Major Streets	383,631	363,100	363,100	375,000
549.000	Highway - Trunkline Maintenance	120,781	48,000	48,000	48,000
665.000	Interest Earned	4,631	4,200	4,200	4,000
676.000	Reimbursements	140	-	-	-
699.204	Transfers In - Street Improve	446,932	-	-	-
699.401	Transfers In - CIF	33,000	-	-	-
Total Revenues		989,115	415,300	415,300	427,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
202 - Major Streets**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
444 - Sidewalks					
702.000	Salaries - Regular	1,601	1,200	1,200	-
715.000	FICA - Employer	120	100	100	-
775.000	Repair & Maintenance Supplies	1,280	1,000	1,000	-
930.000	Routine Maintenance	40	-	-	-
940.000	Motor Pool Rent	-	1,500	1,500	-
974.000	Land Improvements	17,632	18,300	18,300	10,000
Total for Sidewalks		20,673	22,100	22,100	10,000
445 - Drains					
702.000	Salaries - Regular	801	1,800	1,800	-
715.000	FICA - Employer	60	200	200	-
775.000	Repair & Maintenance Supplies	14	-	-	-
801.000	Professional Services	11,166	4,500	4,500	-
930.000	Routine Maintenance	49,320	500	500	-
940.000	Motor Pool Rent	978	1,700	1,700	-
956.000	Miscellaneous Expense	120	1,500	1,500	-
Total for Drains		62,459	10,200	10,200	-
450 - Trunkline Maintenance					
702.000	Salaries - Regular	9,738	10,000	10,000	-
703.000	Overtime-Regular	10,013	5,000	5,000	-
706.000	Salaries - Part Time	422	-	-	-
715.000	FICA - Employer	1,510	600	600	-
775.000	Repair & Maintenance Supplies	18,919	5,000	5,000	-
860.000	Transportation/Education	23	-	-	-
920.000	Public Utilities	7,290	6,000	6,000	6,000
930.000	Routine Maintenance	363	-	-	-
940.000	Motor Pool Rent	37,442	13,500	13,500	16,300
Total for Trunkline Maintenance		85,720	40,100	40,100	22,300

City of St. Joseph
2009-2010 Fiscal Year Budget
202 - Major Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
463 - Routine Maintenance					
702.000	Salaries - Regular	23,461	25,000	25,000	94,900
703.000	Overtime-Regular	1,592	2,000	2,000	34,000
706.000	Salaries - Part Time	833	2,000	2,000	2,100
710.000	Longevity	-	-	-	2,700
715.000	FICA - Employer	1,935	3,200	3,200	7,800
716.000	Health Insurance Premiums	-	32,100	32,100	27,800
717.000	Life Insurance	-	-	-	-
718.000	Pension Contribution	3,000	3,800	3,800	7,100
719.000	Workers Compensation	2,500	1,300	1,300	4,000
740.000	Supplies	1,775	1,000	1,000	-
775.000	Repair & Maintenance Supplies	2,503	3,000	3,000	25,000
801.000	Professional Services	10	-	-	10,500
860.000	Transportation/Education	91	500	500	1,200
930.000	Routine Maintenance	6,986	4,500	4,500	5,000
940.000	Motor Pool Rent	43,214	50,500	50,500	87,500
941.000	Rental & Leases	66	-	-	-
956.000	Miscellaneous Expense	-	-	-	2,500
Total for Routine Maintenance		87,966	128,900	128,900	312,100
474 -Traffic Services					
702.000	Salaries - Regular	2,765	3,500	3,500	-
703.000	Overtime-Regular	528	2,000	2,000	-
706.000	Salaries - Part Time	533	100	100	-
715.000	FICA - Employer	282	500	500	-
740.000	Supplies	3,395	1,800	1,800	-
775.000	Repair & Maintenance Supplies	2,365	3,000	3,000	4,000
801.000	Professional Services	6,085	-	-	-
860.000	Transportation/Education	-	200	200	-
920.000	Public Utilities	5,204	4,500	4,500	-
930.000	Routine Maintenance	2,390	2,000	2,000	-
940.000	Motor Pool Rent	1,460	2,600	2,600	-
956.000	Miscellaneous Expense	-	200	200	-
Total for Traffic Services		25,007	20,400	20,400	4,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
202 - Major Streets**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
478 - Winter Maintenance					
702.000	Salaries - Regular	4,283	6,600	6,600	-
703.000	Overtime-Regular	14,391	20,000	20,000	-
715.000	FICA - Employer	1,399	2,000	2,000	-
740.000	Supplies	1,000	1,000	1,000	-
775.000	Repair & Maintenance Supplies	8,262	11,500	11,500	-
940.000	Motor Pool Rent	41,907	55,000	55,000	-
Total for Winter Maintenance		71,242	96,100	96,100	-
485 - Administration					
702.000	Salaries - Regular	-	4,000	4,000	-
715.000	FICA - Employer	-	100	100	-
801.000	Professional Services	1,307	6,000	6,000	-
860.000	Transportation/Education	-	400	400	-
956.000	Miscellaneous Expense	16	2,500	2,500	-
Total for Administration		1,323	13,000	13,000	-
965 - Transfers Out					
999.203	Transfers Out - Local Streets	80,000	90,000	90,000	78,600
999.204	Transfer Out - Street Improve	-	29,900	29,900	-
Total for Transfers Out		80,000	119,900	119,900	78,600
TOTAL APPROPRIATIONS		434,390	450,700	450,700	427,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		107,793	(35,400)	(35,400)	-
BEGINNING FUND BALANCE		277,474	385,265	385,265	349,865
ENDING FUND BALANCE		385,267	349,865	349,865	349,865

** NOTES TO BUDGET:*

Department 444 - Hilltop Sidewalk - \$10,000

City of St. Joseph
 2009-2010 Fiscal Year Budget
 203 - Local Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
546.000	Act 51 Major Streets	159,671	147,500	147,500	153,600
665.000	Interest Earned	4,181	3,000	3,000	3,500
676.000	Reimbursements	116	11,900	11,900	6,000
695.000	Miscellaneous Revenue	-	5,000	5,000	2,500
699.100	Transfer In - General	175,000	440,000	440,000	450,000
699.202	Transfers In - Mun Streets	56,456	-	-	-
699.203	Transfers In - Major Streets	80,000	90,000	90,000	78,600
699.204	Transfers In - Street Improve	459,985	-	-	-
699.401	Transfer In - CIF	77,000	50,000	50,000	-
Total Revenues		1,012,409	747,400	747,400	694,200

City of St. Joseph
2009-2010 Fiscal Year Budget
203 - Local Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
444 - Sidewalks					
702.000	Salaries - Regular	2,349	1,200	1,200	-
715.000	FICA - Employer	177	100	100	-
775.000	Repair & Maintenance Supplies	2,205	1,200	1,200	-
940.000	Motor Pool Rent	116	1,200	1,200	-
956.000	Miscellaneous Expense	6	-	-	-
974.000	Land Improvements	41,212	43,000	43,000	-
Total for Sidewalks		46,065	46,700	46,700	-
445 - Drains					
702.000	Salaries - Regular	1,827	2,000	2,000	-
715.000	FICA - Employer	136	100	100	-
801.000	Professional Services	7,910	5,000	5,000	-
930.000	Routine Maintenance	2,731	-	-	-
940.000	Motor Pool Rent	-	1,200	1,200	-
956.000	Miscellaneous Expense	125	1,000	1,000	-
Total for Drains		12,729	9,300	9,300	-

City of St. Joseph
2009-2010 Fiscal Year Budget
203 - Local Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
463 - Routine Maintenance					
702.000	Salaries - Regular	182,865	297,000	297,000	229,300
703.000	Overtime-Regular	12,068	20,000	20,000	45,000
706.000	Salaries - Part Time	3,916	6,500	6,500	6,500
710.000	Longevity	5,900	10,100	10,100	6,100
715.000	FICA - Employer	15,345	25,600	25,600	22,000
716.000	Health Insurance Premiums	-	74,900	74,900	64,800
717.000	Life Insurance	194	900	900	900
718.000	Pension Contribution	6,000	6,800	6,800	19,500
719.000	Workers Compensation	5,500	6,800	6,800	10,900
740.000	Supplies	15,248	4,500	4,500	-
775.000	Repair & Maintenance Supplies	4,006	4,000	4,000	12,500
801.000	Professional Services	578	1,800	1,800	2,500
850.000	Communications	-	1,000	1,000	1,200
860.000	Transportation/Education	32	800	800	800
930.000	Routine Maintenance	5,598	8,000	8,000	7,500
940.000	Motor Pool Rent	87,014	171,900	171,900	235,000
956.000	Miscellaneous Expense	-	-	-	3,500
974.000	Land Improvements	459,985			
Total for Routine Maintenance		804,249	640,600	640,600	668,000

City of St. Joseph
2009-2010 Fiscal Year Budget
203 - Local Streets

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
474 - Traffic Services					
702.000	Salaries - Regular	12,790	8,000	8,000	-
703.000	Overtime-Regular	586	1,000	1,000	-
706.000	Salaries - Part Time	728	200	200	-
710.000	Longevity	2,000	1,000	1,000	-
715.000	FICA - Employer	1,202	800	800	-
717.000	Life Insurance	27	100	100	-
740.000	Supplies	1,262	5,500	5,500	-
775.000	Repair & Maintenance Supplies	972	2,000	2,000	-
801.000	Professional Services	60	-	-	-
850.000	Communications	-	300	300	-
940.000	Motor Pool Rent	742	2,000	2,000	-
956.000	Miscellaneous Expense	-	100	100	-
Total for Traffic Services		20,369	21,000	21,000	-
478 - Winter Maintenance					
702.000	Salaries - Regular	15,962	25,000	25,000	-
703.000	Overtime-Regular	16,427	23,500	23,500	-
715.000	FICA - Employer	2,422	3,700	3,700	-
740.000	Supplies	1,106	1,000	1,000	-
775.000	Repair & Maintenance Supplies	5,535	5,000	5,000	-
940.000	Motor Pool Rent	61,549	68,800	68,800	-
Total for Winter Maintenance		103,001	127,000	127,000	-
485 - Administration					
203-485.000-7C	Salaries - Regular	-	4,400	4,400	-
203-485.000-71	FICA - Employer	-	100	100	-
203-485.000-8C	Professional Services	1,336	2,500	2,500	-
203-485.000-9E	Miscellaneous Expense	-	100	100	-
Total for Administration		1,336	7,100	7,100	-
965 - Transfers Out					
999.203	Transfer Out - Streets	63,197	-	-	-
Total for Transfers Out		63,197	-	-	-
TOTAL APPROPRIATIONS		1,050,946	851,700	851,700	668,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		(38,537)	(104,300)	(104,300)	26,200
BEGINNING FUND BALANCE		347,624	309,091	309,091	204,791
ENDING FUND BALANCE		309,087	204,791	204,791	230,991

City of St. Joseph
2009-2010 Fiscal Year Budget
204 - Street Improvements

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	367,983	387,600	387,600	415,000
437.000	Taxes - IFT	-	1,800	1,800	2,000
510.000	Federal Grants-Streets	193,162	-	-	-
569.000	State Grants	15,427	-	-	587,000
665.000	Interest Earned	15,564	3,400	3,400	3,000
675.000	Contributions - Private	24,000	7,700	7,700	-
676.000	Reimbursements	415	92,100	92,100	500
699.401	Transfer In - CIF	404,629	-	-	50,000
699.495	Transfers In - Water Improve	500,000	-	-	8,000
699.590	Transfer In from Sewer	60,000	10,000	10,000	12,000
Total Revenues		1,581,180	502,600	502,600	1,077,500

City of St. Joseph
2009-2010 Fiscal Year Budget
204 - Street Improvements

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
444.000	Sidewalks	-	-	-	50,000
445.000	Drains	45,234	25,000	25,000	25,000
900.000	Miscellaneous Projects	37,892	80,900	80,900	
903.000	Veronica Court	21,127	157,900	157,900	-
903.100	Napier Avenue	-	50,800	50,800	-
903.200	Ridgeway Avenue	-	193,400	193,400	-
903.300	Columbia Street	-	31,500	31,500	-
903.400	Park Street Bridge	-	4,000	4,000	1,800
903.500	Lakeshore Drive Crosswalk	-	10,000	10,000	-
903.600	Broad Street TIP	-	10,000	10,000	350,000
974.000	Park Street TIP	-	29,900	29,900	482,900
Total for Projects		104,253	593,400	593,400	909,700
965 - Transfers Out					
999.202	Transfers Out - Major Streets	446,932	-	-	-
999.203	Transfers Out - Local Streets	459,985	-	-	-
999.204	Transfer out - Bluffside	-	17,000	17,000	-
999.590	Transfer Out - Sewer Fund	488,273	-	-	175,000
999.591	Transfer Out - Water	317,049	-	-	-
Total for Transfers Out		1,712,239	17,000	17,000	175,000
TOTAL APPROPRIATIONS		1,816,492	610,400	610,400	1,084,700
NET OF REVENUES/APPROPRIATIONS - FUND 204		(235,312)	(82,800)	(82,800)	(7,200)
BEGINNING FUND BALANCE		536,594	301,282	301,282	218,482
ENDING FUND BALANCE		301,282	218,482	218,482	211,282

** NOTES TO BUDGET:*

State Grants - Broad Street Tip - \$227,000 Park Street TIP - \$360,000

Morton/State Drain Project - \$25,000

Transfer Out for Michigan SRF project - \$175,000

City of St. Joseph
2009-2010 Fiscal Year Budget
209 - Cemetery

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
931.000	Burials	96,650	87,100	87,100	91,900
932.000	Vault Setting	11,775	9,000	9,000	10,400
933.000	Resurrection Revenue	7,350	2,600	2,600	4,900
944.000	Lot Sales	83,678	52,300	52,300	67,900
644.300	Columbariums	12,846	40,800	40,800	26,800
644.500	Monuments	11,572	10,800	10,800	11,200
665.000	Interest Earned	3,651	1,000	1,000	1,000
675.000	Contributions - Private	150	-	-	-
699.000	Transfers In	-	-	-	-
Total Revenues		227,672	203,600	203,600	214,100

City of St. Joseph
2009-2010 Fiscal Year Budget
209 - Cemetery

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
276.000 Cemetery					
702.000	Salaries - Regular	117,180	97,000	97,000	103,200
703.000	Overtime-Regular	3,268	2,500	2,500	2,500
706.000	Salaries - Part Time	11,421	10,000	10,000	5,500
710.000	Longevity	3,600	4,100	4,100	5,400
715.000	FICA - Employer	10,088	8,700	8,700	9,200
716.000	Health Insurance Premiums	27,849	27,300	27,300	29,600
717.000	Life Insurance	144	100	100	100
718.000	Pension Contribution	3,500	3,600	3,600	7,600
719.000	Workers Compensation	2,300	3,600	3,600	4,300
740.000	Supplies	5,720	15,000	15,000	15,000
775.000	Repair & Maintenance Supplies	4,353	7,000	7,000	7,000
801.000	Professional Services	421	5,000	5,000	5,000
825.000	Administrative Expense	-	-	-	-
850.000	Communications	1,659	1,500	1,500	1,500
860.000	Transportation/Education	224	300	300	300
920.000	Public Utilities	10,272	10,700	10,700	10,000
930.000	Routine Maintenance	60	700	700	700
940.000	Motor Pool Rent	6,050	7,500	7,500	7,200
956.000	Miscellaneous Expense	40	-	-	-
970.000	Capital Improvements	27,447	15,200	15,200	-
Total for Cemetery		235,596	219,800	219,800	214,100
TOTAL APPROPRIATIONS		235,596	219,800	219,800	214,100
NET OF REVENUES/APPROPRIATIONS - FUND 209		(7,924)	(16,200)	(16,200)	-
BEGINNING FUND BALANCE		94,892	86,970	86,970	70,770
ENDING FUND BALANCE		86,968	70,770	70,770	70,770

City of St. Joseph
 2009-2010 Fiscal Year Budget
 214 - Depot

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	1,869	900	900	1,400
667.000	Rents & Leases	14,430	14,800	14,800	15,400
667.100	Lease - Amtrak	4,800	4,800	4,800	4,800
Total Revenues		21,099	20,500	20,500	21,600

City of St. Joseph
2009-2010 Fiscal Year Budget
214 - Depot

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
264 Buildings					
775.000	Repair & Maintenance Supplies	34	0	0	0
825.000	Administrative Expense	3,000	3,000	3,000	3,000
910.000	Insurance & Bonds	4,046	3,800	3,800	4,000
920.000	Public Utilities	388	500	500	500
930.000	Routine Maintenance	690	3,000	3,000	5,000
956.000	Miscellaneous Expense	151	300	300	500
975.000	Building & Improvements	0	3,000	3,000	1,000
Total for Buildings		8,309	13,600	13,600	14,000
TOTAL APPROPRIATIONS		8,309	13,600	13,600	14,000
NET OF REVENUES/APPROPRIATIONS - FUND 214		12,790	6,900	6,900	7,600
BEGINNING FUND BALANCE		48,338	61,127	61,127	68,027
ENDING FUND BALANCE		61,128	68,027	68,027	75,627

City of St. Joseph
 2009-2010 Fiscal Year Budget
 226 - Rubbish

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	643,982	678,400	678,400	726,000
437.000	Taxes - IFT	-	3,200	3,200	3,600
642.000	Sales	600	200	200	200
650.000	Rubbish Bags	2,485	2,000	2,000	2,000
665.000	Interest Earned	6,077	500	500	500
695.000	Miscellaneous Revenue	300	1,000	1,000	1,000
Total Revenues		653,444	685,300	685,300	733,300

City of St. Joseph
2009-2010 Fiscal Year Budget
226 - Rubbish

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
521 - Sanitation					
702.000	Salaries - Regular	68,574	83,000	83,000	90,200
703.000	Overtime-Regular	6,030	12,000	12,000	12,000
710.000	Longevity	4,000	2,000	2,000	2,100
715.000	FICA - Employer	5,901	7,800	7,800	8,000
716.000	Health Insurance Premiums	23,342	17,200	17,200	20,600
717.000	Life Insurance	67	100	100	100
718.000	Pension Contribution	2,000	2,500	2,500	7,300
719.000	Workers Compensation	2,000	2,500	2,500	4,100
740.000	Supplies	6,963	12,000	12,000	12,500
775.000	Repair & Maintenance Supplies	295	300	300	500
801.000	Professional Services	386,795	63,400	63,400	73,800
804.000	Contracted Services	-	365,200	365,200	376,100
825.000	Administrative Expense	6,000	6,000	6,000	6,000
940.000	Motor Pool Rent	144,751	115,800	115,800	120,000
956.000	Miscellaneous Expense	-	-	-	-
Total for Sanitation		656,718	689,800	689,800	733,300
TOTAL APPROPRIATIONS		656,718	689,800	689,800	733,300
NET OF REVENUES/APPROPRIATIONS - FUND 226		(3,274)	(4,500)	(4,500)	-
BEGINNING FUND BALANCE		39,077	35,802	35,802	31,302
ENDING FUND BALANCE		35,803	31,302	31,302	31,302

City of St. Joseph
2009-2010 Fiscal Year Budget
243 - Brownfield Redevelopment Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Edgewater Brownfield	84,479	-	-	38,400
665.000	Interest Earned	2,934	1,400	1,400	1,400
Total Revenues		87,413	1,400	1,400	39,800

City of St. Joseph
2009-2010 Fiscal Year Budget
243 - Brownfield Redevelopment Fund

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
751 - Recreation					
801.000	Professional Services	9,699	-	-	-
Total for Recreation		9,699	-	-	-
905 - Debt Service					
991.000	Principal	31,000	36,000	36,000	52,761
995.000	Interest on Debt	-	-	-	20,308
Total for Debt Service		31,000	36,000	36,000	73,069
TOTAL APPROPRIATIONS		40,699	36,000	36,000	73,069
NET OF REVENUES/APPROPRIATIONS - FUND 243		46,714	(34,600)	(34,600)	(33,269)
BEGINNING FUND BALANCE		56,539	103,253	103,253	68,653
ENDING FUND BALANCE		103,253	68,653	68,653	35,384

**City of St. Joseph
2009-2010 Fiscal Year Budget
245 - Public Improvement**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
336 - Fire					
66.000	Interest Earned	4,363	1,600	1,600	1,600
675.000	Contributions - Private	80,550	5,100	5,100	-
699.101	Transfer In - General	10,000	-	-	-
Total for Fire		94,913	6,700	6,700	1,600
751 - Parks					
665.000	Interest Earned	3,086	1,200	1,200	1,200
675.000	Contributions - Private	4,400	1,200	1,200	100
Total for Parks		7,486	2,400	2,400	1,300
757 - Ice Arena					
665.000	Interest Earned	3,193	1,200	1,200	1,200
699.101	Transfer In - General	12,100	22,100	22,100	10,000
Total for Ice Arena		15,293	23,300	23,300	11,200
Total Revenues		117,692	32,400	32,400	14,100

City of St. Joseph
2009-2010 Fiscal Year Budget
245 - Public Improvement

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Expenditures					
336 - Fire					
991.000	Principal	88,399	45,100	45,100	-
995.000	Interest on Debt	2,988	600	600	-
Total for Fire		91,387	45,700	45,700	-
751 - Parks					
740.000	Supplies	2,660	1,500	1,500	-
Total for Parks		2,660	1,500	1,500	-
757 - Ice Arena					
930.000	Routine Maintenance	13,652	35,000	35,000	-
Total for Ice Arena		13,652	35,000	35,000	-
TOTAL APPROPRIATIONS		107,699	82,200	82,200	-
NET OF REVENUES/APPROPRIATIONS - FUND 245		9,993	(49,800)	(49,800)	14,100
BEGINNING FUND BALANCE		283,046	293,038	293,039	243,239
ENDING FUND BALANCE		293,039	243,238	243,239	257,339
Breakdown of Departmental Balances					
General Fund		40,000		40,000	40,000
Fire Department		96,470		57,470	59,070
Parks Department		44,501		45,401	46,701
Ice Arena Department		112,068		100,368	111,568
		293,039	-	243,239	257,339

City of St. Joseph
 2009-2010 Fiscal Year Budget
 248 - Downtown Development Authority

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	43,254	45,600	45,600	49,400
665.000	Interest Earned	2,496	700	700	500
Total Revenues		45,750	46,300	46,300	49,900

City of St. Joseph
2009-2010 Fiscal Year Budget
248 - Downtown Development Authority

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
740 - Community Development					
706.000	Salaries - Part Time	8,450	7,500	7,500	7,500
715.000	FICA - Employer	646	600	600	600
740.000	Supplies	15,508	21,000	21,000	24,800
801.000	Professional Services	22,875	1,300	1,300	1,500
804.000	Contracted Services	-	10,000	10,000	10,000
825.000	Administrative Expense	2,500	5,000	5,000	5,000
920.000	Public Utilities	757	900	900	500
956.000	Miscellaneous Expense	-	-	-	-
Total for Community Development		50,736	46,300	46,300	49,900
TOTAL APPROPRIATIONS		50,736	46,300	46,300	49,900
NET OF REVENUES/APPROPRIATIONS - FUND 248		(4,986)	-	-	-
BEGINNING FUND BALANCE		57,671	52,685	52,685	52,685
ENDING FUND BALANCE		52,685	52,685	52,685	52,685

City of St. Joseph
2009-2010 Fiscal Year Budget
249 - Inspections

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
479.000	Building Permits	196,194	243,100	243,100	250,000
479.100	Electrical Permits	38,410	25,400	25,400	31,900
479.200	Mechanical Permits	27,275	18,600	18,600	22,900
479.300	Plan Reviews	81,050	64,200	64,200	72,600
479.400	Plumbing Inspection Fees	17,601	11,700	11,700	14,500
481.000	Special Use Permits	7,700	5,500	5,500	6,600
607.000	Land Division Fees	850	500	500	600
608.000	Board of Appeals - Zoning	810	400	400	600
640.000	Inspections - Rental	28,761	14,000	14,000	26,000
648.000	Zoning Books	886	900	900	500
665.000	Interest Earned	17,620	4,600	4,600	4,500
676.000	Reimbursements	25	200	200	100
695.000	Miscellaneous Revenue	3,699	8,000	8,000	6,000
Total Revenues		420,881	397,100	397,100	436,800

City of St. Joseph
2009-2010 Fiscal Year Budget
249 - Inspections

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
371 - Building					
702.000	Salaries - Regular	138,777	125,000	125,000	121,100
710.000	Longevity	1,000	1,200	1,200	1,300
715.000	FICA - Employer	10,441	9,700	9,700	9,400
716.000	Health Insurance Premiums	22,100	18,700	18,700	27,300
717.000	Life Insurance	173	200	200	200
718.000	Pension Contribution	4,700	3,600	3,600	8,800
719.000	Workers Compensation	3,200	3,600	3,600	4,900
740.000	Supplies	3,671	3,200	3,200	2,500
801.000	Professional Services	98,047	65,000	65,000	60,000
825.000	Administrative Expense	27,000	25,000	25,000	25,000
850.000	Communications	932	800	800	800
860.000	Transportation/Education	2,933	2,000	2,000	5,000
900.000	Printing & Publishing	3,518	1,000	1,000	500
930.000	Routine Maintenance	805	1,000	1,000	500
940.000	Motor Pool Rent	9,900	4,800	4,800	4,800
956.000	Miscellaneous Expense	2,675	2,000	2,000	2,000
Total for Building		329,872	266,800	266,800	274,100

City of St. Joseph
2009-2010 Fiscal Year Budget
249 - Inspections

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
372 - Code Enforcement					
702.000	Salaries - Regular	33,629	50,900	50,900	56,100
710.000	Longevity	100	200	200	1,400
715.000	FICA - Employer	2,580	3,900	3,900	4,400
716.000	Health Insurance Premiums	-	-	-	14,800
718.000	Pension Contribution	-	1,300	1,300	4,100
719.000	Workers Compensation	700	1,300	1,300	2,300
728.000	Postage	-	800	800	800
740.000	Supplies	941	1,200	1,200	1,200
801.000	Professional Services	7,908	4,500	4,500	4,500
850.000	Communications	255	700	700	500
860.000	Transportation/Education	-	-	-	500
900.000	Printing & Publishing	-	600	600	600
940.000	Motor Pool Rent	2,475	3,600	3,600	3,600
956.000	Miscellaneous Expense	-	100	100	100
Total for Code Enforcement		48,588	69,100	69,100	94,900

City of St. Joseph
2009-2010 Fiscal Year Budget
249 - Inspections

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
721 - Planning and Zoning					
702.000	Salaries - Regular	56,562	86,300	86,300	86,400
710.000	Longevity	-	1,000	1,000	1,400
715.000	FICA - Employer	4,175	6,700	6,700	6,700
716.000	Health Insurance Premiums	8,451	13,700	13,700	14,800
717.000	Life Insurance	-	100	100	100
718.000	Pension Contribution	-	2,700	2,700	6,300
719.000	Workers Compensation	-	2,700	2,700	3,500
740.000	Supplies	1,200	700	700	1,000
801.000	Professional Services	5,667	1,000	1,000	2,500
850.000	Communications	-	400	400	400
860.000	Transportation/Education	2,239	2,000	2,000	2,500
900.000	Printing & Publishing	3,095	4,000	4,000	4,000
956.000	Miscellaneous Expense	468	500	500	500
Total for Planning and Zoning		81,857	121,800	121,800	130,100
TOTAL APPROPRIATIONS		460,317	457,700	457,700	499,100
NET OF REVENUES/APPROPRIATIONS - FUND 249		(39,436)	(60,600)	(60,600)	(62,300)
BEGINNING FUND BALANCE		455,633	416,198	416,198	355,598
ENDING FUND BALANCE		416,197	355,598	355,598	293,298

* NOTES TO BUDGET: DEPARTMENT 721.000 Planning & Zoning
801.000 Consultant - Map revisions

City of St. Joseph
 2009-2010 Fiscal Year Budget
 257 - Budget Stabilization

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
	Total Revenues	-	-	-	-
	Total Expenditures	-	-	-	-
	NET OF REVENUES/APPROPRIATIONS - FUND 257	-	-	-	-
	BEGINNING FUND BALANCE	1,000,000	1,000,000	1,000,000	1,000,000
	ENDING FUND BALANCE	1,000,000	1,000,000	1,000,000	1,000,000

City of St. Joseph
2009-2010 Fiscal Year Budget
265 - Drug Forfeiture

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	344	200	200	200
673.000	Sale of Fixed Assets	-	300	300	-
695.000	Miscellaneous Revenue	1,743	100	100	100
Total Revenues		2,087	600	600	300
301 - Police					
740.000	Supplies	522	-	-	-
956.000	Miscellaneous Expense	1,579	100	100	-
Total for Police		2,101	100	100	-
TOTAL APPROPRIATIONS		2,101	100	100	-
NET OF REVENUES/APPROPRIATIONS - FUND 265		(14)	500	500	300
BEGINNING FUND BALANCE		9,153	9,139	9,139	9,639
ENDING FUND BALANCE		9,139	9,639	9,639	9,939

City of St. Joseph
 2009-2010 Fiscal Year Budget
 266 - Criminal Forfeiture

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
658.000	Fines & Costs	6	0	0	0
665.000	Interest Earned	58	0	0	0
Total Revenues		64	0	0	0
301 - Police					
740.000	Supplies	-	-	-	-
956.000	Miscellaneous Expense	-	-	-	-
Total for Police		-	-	-	-
TOTAL APPROPRIATIONS		-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 266		64	0	0	0
BEGINNING FUND BALANCE		1,588	1,652	1,652	1,652
ENDING FUND BALANCE		1,652	1,652	1,652	1,652

City of St. Joseph
 2009-2010 Fiscal Year Budget
 270 - Band

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	91,979	96,900	96,900	102,600
437.000	Taxes - IFT	0	400	400	500
651.100	Shelter Reservations	1,920	2,500	2,500	2,500
665.000	Interest Earned	677	200	200	200
675.000	Contributions - Private	0	4,400	4,400	100
Total Revenues		94,576	104,400	104,400	105,900

City of St. Joseph
2009-2010 Fiscal Year Budget
270 - Band

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
802 - Band					
706.000	Salaries - Part Time	11,000	11,700	11,700	12,000
715.000	FICA - Employer	842	900	900	1,000
719.000	Workers Compensation	500	500	500	500
740.000	Supplies	1,190	1,700	1,700	2,000
801.000	Professional Services	53,917	58,400	58,400	59,600
825.000	Administrative Expense	4,000	5,000	5,000	5,000
910.000	Insurance & Bonds	2,360	2,200	2,200	2,200
920.000	Public Utilities	1,774	600	600	1,000
930.000	Routine Maintenance	1,163	2,500	2,500	7,500
956.000	Miscellaneous Expense	2,724	9,000	9,000	7,500
Total for Band		79,470	92,500	92,500	98,300
TOTAL APPROPRIATIONS		79,470	92,500	92,500	98,300
NET OF REVENUES/APPROPRIATIONS - FUND 270		15,106	11,900	11,900	7,600
BEGINNING FUND BALANCE		18,559	33,665	33,665	45,565
ENDING FUND BALANCE		33,665	45,565	45,565	53,165

** NOTES TO BUDGET:*

930.000 Routine Maintenance - Includes funding for planned aesthetic improvements in the lower level

City of St. Joseph
2009-2010 Fiscal Year Budget
271 - Library Operating

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	250,219	263,600	263,600	282,000
437.000	Taxes - IFT	-	1,200	1,200	1,400
566.000	State Aid	13,751	12,300	12,300	12,300
570.000	Other State Revenue	13,750	14,000	14,000	10,500
582.000	Contributions - SJCT	166,998	171,000	171,000	175,000
627.000	Photocopies	7,013	6,500	6,500	7,000
627.100	Fax Usage	1,229	1,300	1,300	1,400
627.200	Telephone Usage	204	200	200	100
660.000	Card Replacement	69	100	100	100
661.100	Penal Fines - SJC	81,685	84,100	84,100	84,100
661.200	Penal Fines - SJCT	93,330	96,100	96,100	96,100
662.000	Late Fees	15,628	14,400	14,400	15,000
665.000	Interest Earned	11,997	2,700	2,700	2,100
667.000	Rents & Leases	3,286	3,700	3,700	3,900
673.000	Sale of Fixed Assets	6,431	7,000	7,000	7,000
675.000	Contributions - Private	20,717	58,000	58,000	40,000
676.000	Reimbursements	2,881	9,700	9,700	7,000
695.000	Miscellaneous Revenue	1,599	700	700	1,000
699.150	Transfers In - Endowment	22,500	23,700	23,700	24,800
Total Revenues		713,287	770,300	770,300	770,800

City of St. Joseph
2009-2010 Fiscal Year Budget
271 - Library Operating

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
790 Library Services					
702.000	Salaries - Regular	230,084	227,300	227,300	250,200
706.000	Salaries - Part Time	124,633	138,200	138,200	114,500
710.000	Longevity	7,713	8,400	8,400	9,700
715.000	FICA - Employer	27,272	28,100	28,100	28,500
716.000	Health Insurance Premiums	30,637	33,400	33,400	29,900
717.000	Life Insurance	407	400	400	400
718.000	Pension Contribution	5,600	8,100	8,100	10,300
719.000	Workers Compensation	6,900	6,900	6,900	14,800
740.000	Supplies	21,678	33,900	33,900	36,000
740.400	Childrens supplies	342	-	-	-
743.000	Periodicals	9,043	10,400	10,400	10,000
775.000	Repair & Maintenance Supplies	5,004	5,700	5,700	6,000
801.000	Professional Services	7,510	4,200	4,200	4,500
802.000	Computer Services	11,058	5,600	5,600	5,800
825.000	Administrative Expense	5,000	5,000	5,000	5,000
850.000	Communications	8,280	9,000	9,000	9,000
860.000	Transportation/Education	844	2,000	2,000	2,200
885.000	Special Programming	2,504	3,200	3,200	3,300
900.000	Printing & Publishing	964	3,100	3,100	5,000
910.000	Insurance & Bonds	9,105	8,500	8,500	9,000
920.000	Public Utilities	56,076	61,400	61,400	62,000
930.000	Routine Maintenance	32,151	36,800	36,800	40,000
941.000	Rental & Leases	5,937	6,700	6,700	6,800
956.000	Miscellaneous Expense	2,296	1,700	1,700	1,800
977.000	Equipment	2,465	-	-	-
982.100	Standing Order Books	12,846	13,800	13,800	14,300
982.200	Fiction	16,422	15,000	15,000	16,500
982.300	Non Fiction	8,740	10,200	10,200	10,800
982.400	Childrens	18,130	18,100	18,100	17,000
985.000	Audio Visual Materials	15,895	14,400	14,400	14,800
986.000	Software	3,288	1,000	1,000	1,000
Total for Library Operations		688,824	720,500	720,500	739,100
905 - Debt Service					
995.000	Interest on Debt	6,669	-	-	-
Total for Debt Service		6,669	-	-	-

City of St. Joseph
 2009-2010 Fiscal Year Budget
 271 - Library Operating

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
965 - Transfers Out					
999.403	Transfer Out - Library CPF	22,500	23,700	23,700	24,800
Total for Transfers Out		22,500	23,700	23,700	24,800
TOTAL APPROPRIATIONS		717,993	744,200	744,200	763,900
NET OF REVENUES/APPROPRIATIONS - FUND 271		(4,706)	26,100	26,100	6,900
BEGINNING FUND BALANCE		168,288	163,581	163,581	189,681
ENDING FUND BALANCE		163,582	189,681	189,681	196,581

City of St. Joseph
2009-2010 Fiscal Year Budget
274 - Police Training

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
569.000	State Grants	4,200	2,000	2,000	2,000
665.000	Interest Earned	350	100	100	100
Total Revenues		4,550	2,100	2,100	2,100
301 - Police					
860.000	Transportation/Education	2,626	2,100	2,100	-
Total for Police		2,626	2,100	2,100	-
303 Dispatch					
860.000	Transportation/Education	842	1,100	1,100	-
Total for Dispatch		842	1,100	1,100	-
TOTAL APPROPRIATIONS		3,468	3,200	3,200	-
NET OF REVENUES/APPROPRIATIONS - FUND 274		1,082	(1,100)	(1,100)	2,100
BEGINNING FUND BALANCE		10,490	11,572	11,572	10,472
ENDING FUND BALANCE		11,572	10,472	10,472	12,572

Debt Service Funds

Debt Service Funds are required if they are legally mandated for the payment of interest and principal on voter approved long-term general obligation debt other than that payable from special assessments and revenue bond debt issued for and serviced primarily by an enterprise fund.

- Combined Sewer Overflow Bonds

City of St. Joseph
 2009-2010 Fiscal Year Budget
 301 - Debt Service

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
402.000	Taxes - Current	532,930	555,400	555,400	587,000
437.000	Taxes - IFT	-	3,700	3,700	3,400
665.000	Interest Earned	13,643	4,200	4,200	4,200
Total Revenues		546,573	563,300	563,300	594,600

City of St. Joseph
2009-2010 Fiscal Year Budget
301 - Debt Service

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
905 - Debt Service CSO					
991.000	Principal	75,000	85,000	85,000	95,000
995.000	Interest on Debt	192,906	190,000	190,000	186,400
998.000	Agent Fees	250	-	-	300
Total for CSO Debt		268,156	275,000	275,000	281,700
905.100 - Debt Service SRF					
991.000	Principal	175,000	185,000	185,000	185,000
995.000	Interest on Debt	77,974	73,900	73,900	69,700
Total for SRF Debt		252,974	258,900	258,900	254,700
TOTAL APPROPRIATIONS		521,130	533,900	533,900	536,400
NET OF REVENUES/APPROPRIATIONS - FUND 301		25,443	29,400	29,400	58,200
BEGINNING FUND BALANCE		250,499	275,942	275,942	305,342
ENDING FUND BALANCE		275,942	305,342	305,342	363,542

Capital Project Funds

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that are not customary or on-going. This can be done through the use of one fund or through the use of separate funds for each project.

- Capital Project Fund
- Library Building Fund
- Water/Sewer Improvement Fund

**City of St. Joseph
2009-2010 Fiscal Year Budget
401 - Capital Project Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenue					
569.000	State Grants-Maritime Sign Project	5,900	17,900	17,900	-
569.000	MB Upton Grant	75,000	-	-	-
665.000	Interest Earned	22,400	4,400	4,400	4,500
672.000	Special Assessments	2,500	3,200	3,200	2,400
675.000	Contributions-Private (Whirlpool +)	217,300	147,000	147,000	110,000
675.000	Contributions - Lighthouse	17,700	50,000	50,000	-
676.000	Reimbursements - Lakeshore Fence	1,400	20,400	20,400	-
676.000	Reimbursements Sidewalk Project	-	27,100	27,100	-
676.000	Reimbursements Edgewater Grant	-	158,300	158,300	-
687.000	Refunds & Rebates MMRMA	-	124,000	124,000	-
693.000	Sale of Property (Wilson/Archer)	219,900	100,000	100,000	-
693.000	Public Art Sales	-	7,100	7,100	-
699.101	Transfer from General Fund	-	536,900	536,900	523,100
699.247	TIFA Funds for Maritme Project	18,000	-	-	-
Total Revenues		580,100	1,196,300	1,196,300	640,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
401 - Capital Project Fund**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Project Budgets					
902.000	Downtown Clock	-	1,800	1,800	-
902.005	Main Street Medians 2007	2,000	-	-	-
902.006	1439 Main Street	200	-	-	-
902.007	Downtown - Parking Lot Upgrades	45,700	-	-	-
902.008	Whittlesey Park Improvements	37,600	-	-	-
902.009	City Hall Audio Visual	21,500	-	-	-
902.010	Public Art Display - Winter	117,400	-	-	-
902.011	Beach Call Boxes	5,000	-	-	-
902.012	533 Archer	150,200	8,200	8,200	-
902.015	Bluffside Development Project	22,900	12,000	12,000	-
902.016	Carpet	-	6,700	6,700	-
902.018	Technology - Radios	-	20,000	20,000	-
902.018	City Hall Technology/Sound/Server	-	40,000	40,000	25,000
902.019	Kiwanis Improvements	4,000	75,000	75,000	75,000
902.027	Lake Bluff Park Electricity - Broad to Park	40,000	26,700	26,700	-
902.028	Lakeshore Drive Fence & School Sign	40,000	43,800	43,800	-
902.029	Light Up the Bluff	44,500	131,900	131,900	-
902.030	M.B. Upton Arboretum	15,000	75,000	75,000	-
902.033	Memorial Hall Handicap Ramp/Roof	-	45,000	45,000	-
902.039	Clerk/Treasurer/Assessor Copy Machine	21,100	-	-	-
902.041	Parking Machines (2)	30,000	-	-	-
902.042	Downtown Street Light Project	-	30,000	30,000	25,000
902.043	Marina Flag Pole	-	6,200	6,200	-
902.070	Strategic & Master Plan	13,200	-	-	-
902.079	Maritime Sign Project	6,000	35,000	35,000	-
902.080	Lighthouse Project Architectural Study	-	20,000	20,000	20,000
902.081	Public Art Display - Summer	12,700	35,000	35,000	-
902.082	Dot Matrix Sign Printer	-	17,500	17,500	-
902.083	Bluffside Landscaping	-	17,000	17,000	-
902.084	Fireworks - Labor Day	-	21,000	21,000	21,000
902.085	Bluff Ramp and Erosion Projects	-	51,100	51,100	-
902.086	Touch Tone Art	-	5,000	5,000	-
902.087	Box Factory Parking Lot	-	1,500	1,500	-
902.088	Ice Rescue Team	-	40,000	40,000	-
902.100	Contingency	-	-	-	-
999.101	City Hall Pay off	42,100	-	-	-
999.204	Sidewalk Project	110,000	-	-	50,000
999.410	Transfer out to Bluffside Building Fund	-	111,000	111,000	-
Totals for Projects		781,100	876,400	876,400	216,000
TOTAL APPROPRIATIONS		781,100	876,400	876,400	216,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		(201,000)	319,900	319,900	424,000
BEGINNING FUND BALANCE		444,064	276,530	276,530	596,430
ENDING FUND BALANCE		276,530	596,430	596,430	1,020,430

City of St. Joseph
2009-2010 Fiscal Year Budget
403 - Library Capital Improvements

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
675.000	Contributions - Private	37,330	4,000	4,000	4,000
699.271	Transfer In - Library Operatin	22,500	23,700	23,700	24,800
Total Revenues		59,830	27,700	27,700	28,800
900 - Capital Improvements					
975.000	Building & Improvements	103,271	-	-	-
Total for Capital Improvements		103,271	-	-	-
TOTAL APPROPRIATIONS		103,271	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 403		(43,441)	27,700	27,700	28,800
BEGINNING FUND BALANCE		(53,945)	(97,386)	(97,386)	(69,686)
ENDING FUND BALANCE		(97,386)	(69,686)	(69,686)	(40,886)

City of St. Joseph
 2009-2010 Fiscal Year Budget
 410 - Silver Beach Development Project

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
569.000	State Grants	175,472	485,300	485,300	255,700
665.000	Interest Earned	22,815	75,000	75,000	22,185
675.000	Contributions - Private	13,093,572	4,684,650	4,684,650	1,543,766
699.204	Transfers In - Street Improve	-	17,000	17,000	-
699.401	Transfers In - CIF	-	111,000	111,000	-
699.495	Transfers In - Water Improve	-	55,000	55,000	-
Total Revenues		13,291,859	5,427,950	5,427,950	1,821,651

City of St. Joseph
2009-2010 Fiscal Year Budget
410 - Silver Beach Development Project

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
740 - Environmental					
801.000	Professional Services	407,465	255,700	255,700	-
Total for Environmental		407,465	255,700	255,700	-
751- Parks					
801.000	Professional Services	1,173,015	415,426	415,426	-
956.000	Miscellaneous Expense	1,593	-	-	-
971.000	Land Procurement	8,852,897	-	-	-
974.000	Land Improvements		4,651,255	4,651,255	4,843,069
Total for Parks		10,027,505	5,066,681	5,066,681	4,843,069
TOTAL APPROPRIATIONS		10,434,970	5,322,381	5,322,381	4,843,069
NET OF REVENUES/APPROPRIATIONS - FUND 410		2,856,889	105,569	105,569	(3,021,418)
BEGINNING FUND BALANCE		58,960	2,915,849	2,915,849	3,021,418
ENDING FUND BALANCE		2,915,849	3,021,418	3,021,418	-

City of St. Joseph
 2009-2010 Fiscal Year Budget
 495 - Water/Sewer Improvement

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
510.000	Federal Grants-Streets	-	1,749,600	1,749,600	821,200
569.000	State Grants	-	410,400	410,400	192,700
643.000	Other Use Fees	665,977	652,800	652,800	652,800
665.000	Interest Earned	5,106	1,700	1,700	1,700
690.000	Proceeds from Sale of Bonds	-	-	-	-
695.000	Miscellaneous Revenue	-	100	100	100
Total Revenues		671,083	2,814,600	2,814,600	1,668,500

City of St. Joseph
 2009-2010 Fiscal Year Budget
 495 - Water/Sewer Improvement

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
447 - Engineer					
702.000	Salaries - Regular	30,333	6,500	6,500	-
715.000	FICA - Employer	2,234	100	100	-
Total for Engineer		32,567	6,600	6,600	-
900 - Water Tower Project					
801.000	Professional Services	-	47,000	47,000	-
956.000	Miscellaneous Expense	-	9,200	9,200	-
970.000	Capital Improvements	74,667	2,160,000	2,160,000	1,013,800
971.000	Land Procurement	213,008	-	-	-
Total for Water Tower Project		287,675	2,216,200	2,216,200	1,013,800
904.300 Directional Drilling Project					
803.100	Other Contract Services	-	48,000	48,000	-
Total for Directional Drilling Project		-	48,000	48,000	-
904.400 - Morton & Orchard Project					
803.100	Other Contract Services	-	10,400	10,400	-
Total for Morton & Orchard Project		-	10,400	10,400	-
904.500 - Kingsley Project					
803.100	Other Contract Services	-	63,000	63,000	-
Total for Kingsley Project		-	63,000	63,000	-

City of St. Joseph
 2009-2010 Fiscal Year Budget
 495 - Water/Sewer Improvement

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
905.000	Debt Service				
991.000	Principal	-	-	-	-
995.000	Interest on Debt	-	4,000	4,000	-
Total for Debt Service		-	4,000	4,000	-
965.000	Transfers Out				
999.204	Transfer Out - Street Improve	500,000	-	-	8,000
999.410	Transfer out - Bluffside	-	55,000	55,000	-
999.590	Transfer out - Sewer Fund	-	-	-	172,000
Total for Transfers Out		500,000	55,000	55,000	180,000
TOTAL APPROPRIATIONS		820,242	2,403,200	2,403,200	1,193,800
NET OF REVENUES/APPROPRIATIONS - FUND 495		(149,159)	411,400	411,400	474,700
BEGINNING FUND BALANCE		463,772	314,613	314,613	726,013
ENDING FUND BALANCE		314,613	726,013	726,013	1,200,713

** NOTES TO BUDGET:*

510.000 Federal Grants
 569.000 State Grants

Enterprise Funds

Enterprise Funds are used to report any fund activity for which a fee is charged to external users for goods or services. The pricing policies of the activity establish fees and charges designed to recover its costs, including capital cost.

- Water Fund
- Sewer Fund
- Marina Fund

City of St. Joseph
2009-2010 Fiscal Year Budget
590 - Sewer

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
510.100	Federal Stimulus Grant	-	-	-	144,000
626.100	Sewer Agreement - Townships	130,540	141,000	141,000	121,700
626.200	Agreement - WWTP	103,151	109,000	109,000	100,000
642.000	Sales	1,070,901	1,173,300	1,173,300	1,341,600
662.000	Late Fees	41,452	49,700	49,700	45,600
665.000	Interest Earned	19,864	3,400	3,400	3,400
676.000	Reimbursements	2,092	-	-	1,000
690.000	Proceeds from Sale of Bonds	-	-	-	482,000
695.000	Miscellaneous Revenue	-	4,200	4,200	2,100
699.204	Transfers In - Street Improve	488,272	-	-	175,000
699.450	Transfer In from CSO	-	246,972	246,972	-
699.495	Transfers In - Water Improve	-	-	-	172,000
Total Revenues		1,856,272	1,727,572	1,727,572	2,588,400

City of St. Joseph
2009-2010 Fiscal Year Budget
590 - Sewer

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
527 - Sewer					
702.000	Salaries - Regular	94,264	83,000	83,000	90,200
703.000	Overtime-Regular	5,337	6,000	6,000	5,500
710.000	Longevity	2,500	2,600	2,600	900
715.000	FICA - Employer	6,998	7,000	7,000	7,400
716.000	Health Insurance Premiums	18,821	19,100	19,100	27,300
717.000	Life Insurance	103	100	100	200
718.000	Pension Contribution	2,600	2,700	2,700	6,900
719.000	Workers Compensation	2,000	2,700	2,700	3,900
740.000	Supplies	625	12,500	12,500	2,500
775.000	Repair & Maintenance Supplies	328	800	800	1,500
801.000	Professional Services	3,842	43,000	43,000	10,000
825.000	Administrative Expense	165,000	150,000	150,000	150,000
850.000	Communications	1,400	1,800	1,800	2,000
860.000	Transportation/Education	-	500	500	500
910.000	Insurance & Bonds	18,883	17,600	17,600	18,000
820.000	Public Utilities	8,672	8,000	8,000	8,500
925.000	Sewage Treatment Fees	913,284	975,000	975,000	975,000
930.000	Routine Maintenance	40,240	50,000	50,000	50,000
940.000	Motor Pool Rent	29,700	28,000	28,000	28,000
941.000	Rental & Leases	238	-	-	-
956.000	Miscellaneous Expense	391	8,000	8,000	8,000
968.000	Depreciation	26,275	-	-	-
970.000	Capital Improvements	1,448	-	-	48,500
973.000	Sewer System R&R	825	-	-	-
977.000	Equipment	-	-	-	27,000
999.204	Transfer Out - Street Improve	60,000	-	-	-
Total for Sewer Operating		1,403,774	1,418,400	1,418,400	1,471,800

City of St. Joseph
2009-2010 Fiscal Year Budget
590 - Sewer

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
904.100 - Michigan Area Sewer Separation					
801.000	Professional Services	-	119,000	119,000	67,000
970.000	Capital Improvement - New	-	-	-	937,000
Total for Michigan Area Sewer Separation		-	119,000	119,000	1,004,000
904.200 - South State Street Sewer Separation					
801.000	Professional Services	-	56,000	56,000	65,000
Total for South State Street Sewer Separation		-	56,000	56,000	65,000
905.000 Debt Service					
991.000	Principal	-	-	-	9,400
995.000	Interest on Debt	-	-	-	6,100
Total for Debt Service		-	-	-	15,500
965.000 Transfers Out					
999.204	Transfer Out - Street Improve	-	-	-	12,000
Total for Transfers Out		-	-	-	12,000
TOTAL CASH REQUIREMENTS		1,403,774	1,593,400	1,593,400	2,568,300
NET OF REVENUES/APPROPRIATIONS - FUND 590		452,498	134,172	134,172	20,100
BEGINNING FUND BALANCE		1,506,401	1,958,898	1,958,898	2,093,070
ENDING FUND BALANCE		1,958,899	2,093,070	2,093,070	2,113,170

** NOTES TO BUDGET:*

699.204	Transfers In - Street Improvement - Michigan CSO - \$175,000
740.000	Supplies - GIS Unit - \$10,000
801.000	Professional Services - CSO SSES - \$33,000
970.000	Capital Improvement - New CSO Casting Replacement - \$48,500
977.000	Equipment - Flow Logger - \$27,000

City of St. Joseph
2009-2010 Fiscal Year Budget
591 - Water

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
510.100	Federal Stimulus Grant	-	-	-	2,428,600
611.000	Hydrants Fees	35,802	44,500	44,500	40,300
628.000	Tap Charges	191,163	138,600	138,600	111,500
642.000	Sales	991,913	1,035,300	1,035,300	1,115,000
644.000	Sales Water - Outside	2,233,859	2,315,300	2,315,300	2,601,700
662.000	Late Fees	57,121	57,100	57,100	57,000
665.000	Interest Earned	74,737	41,000	41,000	37,500
676.000	Reimbursements	136	5,000	5,000	3,000
690.000	Proceeds from Sale of Bonds	-	-	-	5,642,900
695.000	Miscellaneous Revenue	5,018	22,000	22,000	3,000
699.204	Transfers In - Street Improve	317,049	-	-	-
Total Revenues		3,906,798	3,658,800	3,658,800	12,040,500

City of St. Joseph
2009-2010 Fiscal Year Budget
591 - Water

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
530 - Water Treatment					
702.000	Salaries - Regular	362,325	401,400	401,400	335,000
703.000	Overtime-Regular	12,391	16,100	16,100	12,500
704.000	Holiday	9,801	11,400	11,400	11,700
706.000	Salaries - Part Time	9,887	8,000	8,000	10,000
710.000	Longevity	13,000	14,900	14,900	9,600
715.000	FICA - Employer	29,653	34,600	34,600	28,500
716.000	Health Insurance Premiums	80,634	98,900	98,900	95,800
717.000	Life Insurance	391	500	500	500
718.000	Pension Contribution	11,700	12,800	12,800	25,600
719.000	Workers Compensation	8,400	12,800	12,800	17,900
728.000	Postage	2,685	4,000	4,000	-
740.000	Supplies	125,732	183,000	183,000	185,000
775.000	Repair & Maintenance Supplies	33,800	55,000	55,000	57,000
801.000	Professional Services	44,359	35,000	35,000	25,000
850.000	Communications	9,934	4,800	4,800	4,000
860.000	Transportation/Education	1,666	3,500	3,500	5,000
900.000	Printing & Publishing	3,745	20,000	20,000	12,000
910.000	Insurance & Bonds	64,069	59,700	59,700	62,500
920.000	Public Utilities	254,785	275,000	275,000	286,000
930.000	Routine Maintenance	307,196	145,000	145,000	150,000
940.000	Motor Pool Rent	6,710	10,800	10,800	4,800
941.000	Rental & Leases	-	500	500	500
956.000	Miscellaneous Expense	583	12,000	12,000	12,000
968.000	Depreciation	121,510	-	-	-
970.000	Capital Improvements	-	300,000	300,000	310,000
975.000	Building & Improvements	36,855	1,200	1,200	-
977.000	Equipment	3,801	-	-	-
Total for Water Treatment		1,555,612	1,720,900	1,720,900	1,660,900

** NOTES TO BUDGET: Water Treatment Plant Capital Projects*

City of St. Joseph
2009-2010 Fiscal Year Budget
591 - Water

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
536 - Water Distribution					
702.000	Salaries - Regular	344,656	331,400	331,400	335,000
703.000	Overtime-Regular	4,975	11,000	11,000	12,000
706.000	Salaries - Part Time	5,948	8,000	8,000	8,000
710.000	Longevity	10,100	10,600	10,600	9,800
715.000	FICA - Employer	27,123	27,600	27,600	28,000
716.000	Health Insurance Premiums	105,956	93,600	93,600	87,800
717.000	Life Insurance	369	400	400	400
718.000	Pension Contribution	8,000	12,000	12,000	25,500
719.000	Workers Compensation	6,000	12,000	12,000	18,300
740.000	Supplies	77,663	13,500	13,500	14,500
775.000	Repair & Maintenance Supplies	52,132	51,000	51,000	54,000
801.000	Professional Services	22,827	40,000	40,000	25,000
850.000	Communications	1,745	1,000	1,000	1,200
860.000	Transportation/Education	899	500	500	2,000
910.000	Insurance & Bonds	32,372	30,200	30,200	31,700
930.000	Routine Maintenance	30,927	25,500	25,500	26,800
940.000	Motor Pool Rent	171,485	195,000	195,000	185,000
956.000	Miscellaneous Expense	985	1,400	1,400	1,500
968.000	Depreciation	159,566	-	-	-
977.000	Equipment	143,758	135,000	135,000	150,000
Total for Water Distribution		1,207,486	999,700	999,700	1,016,500

* *NOTES TO BUDGET: Water Distribution System*

977.000 Equipment - GIS Unit - \$10,000

City of St. Joseph
2009-2010 Fiscal Year Budget
591 - Water

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
540 - Water Administration					
702.000	Salaries - Regular	62,743	67,100	67,100	68,800
703.000	Overtime-Regular	196	500	500	500
710.000	Longevity	2,400	2,500	2,500	2,600
715.000	FICA - Employer	5,140	5,400	5,400	5,500
716.000	Health Insurance Premiums	24,270	26,000	26,000	27,300
717.000	Life Insurance	126	200	200	200
718.000	Pension Contribution	2,000	2,000	2,000	5,200
719.000	Workers Compensation	1,400	2,000	2,000	3,600
728.000	Postage	33,077	33,400	33,400	35,000
740.000	Supplies	32,901	25,800	25,800	25,000
801.000	Professional Services	9,665	10,300	10,300	10,000
825.000	Administrative Expense	500,000	500,000	500,000	530,000
860.000	Transportation/Education	508	2,000	2,000	2,500
930.000	Routine Maintenance	-	4,600	4,600	5,000
956.000	Miscellaneous Expense	74	300	300	500
968.000	Depreciation	1,688	-	-	-
977.000	Equipment	-	-	-	-
Total for Water Administration		676,188	682,100	682,100	721,700
900 - Water Intake Project					
970.000	Capital Improvements	13,275	369,000	369,000	6,071,500
Total for Water Intake Project		13,275	369,000	369,000	6,071,500
900.100 - Filters 9-12 Refurbishing Project					
970.000	Capital Improvement - New	-	-	-	1,500,000
Total for Filters 9-12 Project		-	-	-	1,500,000
900.200 - Generator Project					
970.000	Capital Improvement - New	-	-	-	500,000
Total for Generator Project		-	-	-	500,000

**City of St. Joseph
2009-2010 Fiscal Year Budget
591 - Water**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
905.000	- Debt Service				
991.000	Principal	-	-	-	164,700
995.000	Interest on Debt	-	-	-	141,900
Total for Debt Service		-	-	-	306,600
TOTAL CASH REQUIREMENTS		3,452,561	3,771,700	3,771,700	11,777,200
NET OF REVENUES/APPROPRIATIONS - FUND 591		454,237	(112,900)	(112,900)	263,300
BEGINNING FUND BALANCE		10,156,163	10,610,404	10,610,404	10,497,504
ENDING FUND BALANCE		10,610,400	10,497,504	10,497,504	10,760,804

** NOTES TO BUDGET: Water Treatment Plant Projects*

Security Fence	\$ 100,000	Per MDEQ 2007 Sanitary Survey
South Reservoir/High Service Isolation Valve Replacement	\$ 45,000	Reservoir valve is not operable
South Reservoir Inspection/Cleaning/Rehabilitation	\$ 20,000	South Reservoir has not been inspected/cleaned since 1988
Upgrade Alum and Fluoride Feed	\$ 35,000	Roto-dip feeders obsolete, difficult to calibrate
Replace Ceilings Lab and Office	\$ 15,000	Ceilings are badly stained and in poor condition
Rebuild High Service Pump # 4	\$ 25,000	Due for Rebuild-Pump has not been rebuilt since 1988.
In-Line Particle Imaging Instrumentation	\$ 20,000	Per MDEQ 2007 Sanitary Survey
Replace East and West HVAC	\$ 35,000	Circa 1970 - prone to frequent breakdowns.
Replace Windows	\$ 15,000	Windows in entrance lobby are badly fluoride etched
TOTAL for 591-530-970	\$ 310,000	

City of St. Joseph
2009-2010 Fiscal Year Budget
594 - Marina

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
609.000	Application Fees	1,420	500	500	900
642.000	Sales	13,786	13,400	13,400	13,500
649.000	Gasoline Revenue	160,071	180,000	180,000	170,000
6531.000	Seasonal Dock Rental	200,659	193,000	193,000	195,000
653.200	Guest Dock Rental	24,582	24,000	24,000	24,000
653.300	Winter Storage Rental	127,787	128,300	128,300	128,000
665.000	Interest Earned	22,118	12,000	12,000	7,500
Total Revenues		550,423	551,200	551,200	538,900

City of St. Joseph
2009-2010 Fiscal Year Budget
594 - Marina

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
775 - Marina Operations					
702.000	Salaries - Regular	78,186	87,500	87,500	87,600
703.000	Overtime-Regular	7,565	9,600	9,600	9,500
706.000	Salaries - Part Time	-	200	200	-
710.000	Longevity	2,700	2,800	2,800	3,000
715.000	FICA - Employer	6,243	7,700	7,700	7,700
716.000	Health Insurance Premiums	15,947	17,200	17,200	18,300
717.000	Life Insurance	179	200	200	200
718.000	Pension Contribution	2,400	2,900	2,900	7,200
719.000	Workers Compensation	1,800	2,900	2,900	4,000
740.000	Supplies	11,057	12,200	12,200	12,500
741.000	Fuel & Oil	147,003	160,000	160,000	145,000
742.000	Resale Supplies	10,688	11,400	11,400	8,500
775.000	Repair & Maintenance Supplies	3,265	2,500	2,500	2,500
801.000	Professional Services	12,533	16,000	16,000	12,500
825.000	Administrative Expense	10,000	5,000	5,000	5,000
850.000	Communications	3,938	3,500	3,500	3,500
860.000	Transportation/Education	295	300	300	500
900.000	Printing & Publishing	369	-	-	500
910.000	Insurance & Bonds	13,488	12,600	12,600	13,100
920.000	Public Utilities	15,997	17,000	17,000	17,000
930.000	Routine Maintenance	13,098	5,000	5,000	15,000
941.000	Rental & Leases	5,099	5,400	5,400	5,500
956.000	Miscellaneous Expense	3,121	2,000	2,000	2,500
958.000	Misc Taxes	5,778	5,500	5,500	5,500
960.000	Misc Bank Fees	5,389	5,500	5,500	5,500
964.000	Refunds & Rebates	3,088	-	-	-
968.000	Depreciation	34,806	-	-	-
974.000	Land Improvements	41,026	-	-	-
977.000	Equipment	-	5,000	5,000	-
Total for Marina Operations		455,058	399,900	399,900	392,100

** NOTES TO BUDGET:*

930.000 New slings for Travel Lift Rebuild Travel Lift drive gears - \$5,000

900 - Capital Improvements

974.000	Land Improvements	-	25,000	25,000	-
Total for Improvements		-	25,000	25,000	-

City of St. Joseph
 2009-2010 Fiscal Year Budget
 594 - Marina

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
TOTAL APPROPRIATIONS		455,058	424,900	424,900	392,100
NET OF REVENUES/APPROPRIATIONS - FUND 594		95,365	126,300	126,300	146,800
BEGINNING FUND BALANCE		1,437,391	1,532,755	1,532,755	1,659,055
ENDING FUND BALANCE		1,532,756	1,659,055	1,659,055	1,805,855

Internal Service Funds

Internal Service Funds are used to report any fund activity that provides goods or services to other funds, departments or agencies of the primary government or to other governmental units on a cost reimbursement basis.

- Motor Pool Fund
- Self Insurance Fund
- Employee Health Care Fund

City of St. Joseph
 2009-2010 Fiscal Year Budget
 661- Motor Pool

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	20,416	14,900	14,900	7,500
667.000	Rents & Leases	920,912	950,000	950,000	891,200
673.000	Sale of Fixed Assets	-	19,100	19,100	20,800
676.000	Reimbursements	39,717	35,000	35,000	35,000
Total Revenues		981,045	1,019,000	1,019,000	954,500

**City of St. Joseph
2009-2010 Fiscal Year Budget
661- Motor Pool**

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Operations					
702.000	Salaries - Regular	83,095	93,000	93,000	94,600
703.000	Overtime-Regular	1,183	1,200	1,200	1,500
710.000	Longevity	1,500	1,700	1,700	1,800
715.000	FICA - Employer	6,195	7,300	7,300	7,500
716.000	Health Insurance Premiums	16,435	19,100	19,100	18,300
717.000	Life Insurance	103	100	100	100
718.000	Pension Contribution	2,300	2,800	2,800	7,000
719.000	Workers Compensation	1,500	2,800	2,800	4,000
740.000	Supplies	35,041	25,000	25,000	35,000
741.000	Fuel & Oil	209,575	215,000	215,000	215,000
775.000	Repair & Maintenance Supplies	67,981	70,000	70,000	70,000
801.000	Professional Services	2,420	2,800	2,800	2,500
825.000	Administrative Expense	7,500	7,500	7,500	7,500
860.000	Transportation/Education	320	100	100	500
900.000	Printing & Publishing	234	-	-	-
910.000	Insurance & Bonds	65,152	61,300	61,300	65,000
930.000	Routine Maintenance	65,602	40,000	40,000	70,000
941.000	Rental & Leases	206	200	200	200
955.000	Loss on Capital Assets	13,820	-	-	-
956.000	Miscellaneous Expense	-	100	100	100
968.000	Depreciation	175,143	-	-	-
977.000	Equipment	17,641	494,000	494,000	398,000
Total for Operations		772,946	1,044,000	1,044,000	998,600

City of St. Joseph
2009-2010 Fiscal Year Budget
661- Motor Pool

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
301 - Police Department					
740.000	Supplies	1,559	100	100	-
775.000	Repair & Maintenance Supplies	-	1,000	1,000	1,000
930.000	Routine Maintenance	14,743	15,000	15,000	15,000
Total for Police		16,302	16,100	16,100	16,000
TOTAL APPROPRIATIONS		789,248	1,060,100	1,060,100	1,014,600
NET OF REVENUES/APPROPRIATIONS - FUND 661		191,797	(41,100)	(41,100)	(60,100)
BEGINNING FUND BALANCE		1,342,705	1,534,500	1,534,500	1,493,400
ENDING FUND BALANCE		1,534,502	1,493,400	1,493,400	1,433,300

** NOTES TO BUDGET:*

977.000 See Listing next page

City of St. Joseph
 2009-2010 Fiscal Year Budget
 Motor Pool Equipment Purchase Detail

Item	Quantity	Department	Total Cost	Equipment Replaced	Estimated Income	Net Cost
Police Cruiser *	1	PD	26,500	Squad	5,900	20,600
Police Cruiser *	1	PD	26,500	Squad	5,900	20,600
Bucket Truck	1	Forestry	125,000		-	125,000
Chipper	1	Forestry	35,000		-	35,000
Small Station Wagon	1	WTP	15,000		-	15,000
Dump Truck Body/Hoist	1	Streets	20,000		-	20,000
4 Door SUV 4x4	1	Engineer	25,000	Explorer	3,000	22,000
Radios (New System)		Public Service	10,000		-	10,000
Lighted Flashing Arrow Sign	2	Streets	15,000		-	15,000
Pickup Truck	1	Fire Truck	100,000		6,000	94,000
Total Request			398,000		20,800	377,200

* Including Equipment (lights, etc.) Change Out

City of St. Joseph
2009-2010 Fiscal Year Budget
667 - Self Insurance

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
861 - Retirement					
665.000	Interest Earned	536	-	-	-
695.000	Miscellaneous Revenue	239	100	100	100
Total for Retirement		775	100	100	100
871 - Worker's Compensation					
665.000	Interest Earned	26,282	13,000	13,000	10,000
674.000	Contributions - Other Funds	108,200	157,700	157,700	232,000
676.000	Reimbursements	529	500	500	500
Total for Worker's Compensation		135,011	171,200	171,200	242,500
Total Revenues		135,786	171,300	171,300	242,600

City of St. Joseph
2009-2010 Fiscal Year Budget
667 - Self Insurance

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
870 - Vacation/Sick Pay					
702.000	Salaries - Regular	68,430	120,000	120,000	-
715.000	FICA - Employer	3,089	9,200	9,200	-
860.000	Transportation/Education	-	300	300	-
956.000	Miscellaneous Expense	2,622	-	-	-
Total for Vacation/Sick Pay		74,141	129,500	129,500	-
871 - Worker's Compensation					
801.000	Professional Services	3,202	2,500	2,500	-
910.000	Insurance & Bonds	241,519	157,200	157,200	175,000
Total for Worker's Compensation		244,721	159,700	159,700	175,000
TOTAL APPROPRIATIONS		318,862	289,200	289,200	175,000
NET OF REVENUES/APPROPRIATIONS - FUND 667		(183,076)	(117,900)	(117,900)	67,600
BEGINNING FUND BALANCE		886,466	703,392	703,392	585,492
ENDING FUND BALANCE		703,390	585,492	585,492	653,092

City of St. Joseph
2009-2010 Fiscal Year Budget
690 Employee Health Care

Account No.	Description	2007-08 Audited Activity	2008-2009 Amended Budget	2008-2009 Projected Activity	2009-2010 Proposed Budget
Revenues					
665.000	Interest Earned	4,852	1,300	1,300	1,300
674.000	Contributions - Other Funds	1,200,682	1,182,000	1,182,000	1,166,100
676.000	Reimbursements	4,019	900	900	900
679.000	Employee Contribution	101,683	125,800	125,800	136,300
679.100	Retiree Contribution	218,321	172,200	172,200	287,200
Total Revenue		1,529,557	1,482,200	1,482,200	1,591,800
851 - Insurance					
702.000	Salaries - Regular	9,800	-	-	-
715.000	FICA - Employer	750	-	-	-
716.000	Health Insurance Premiums	859,507	875,000	875,000	903,800
716.100	Pension Health Premiums	244,376	253,000	253,000	335,800
716.200	Self Funded Hospital	84,122	339,900	339,900	292,900
716.300	Self Funded RX	235,508	27,300	27,300	-
716.400	Self Funded Dental	78,092	6,000	6,000	-
716.500	Self Funded Vision	-	22,600	22,600	30,700
801.000	Professional Services	20,811	18,000	18,000	21,100
Total for Insurance		1,532,966	1,541,800	1,541,800	1,584,300
TOTAL APPROPRIATIONS		1,532,966	1,541,800	1,541,800	1,584,300
NET OF REVENUES/APPROPRIATIONS - FUND 690		(3,409)	(59,600)	(59,600)	7,500
BEGINNING FUND BALANCE		161,907	158,498	158,498	98,898
ENDING FUND BALANCE		158,498	98,898	98,898	106,398