

City of St. Joseph Cemetery Basic Information and Guidelines

Burial Services

1. Burial service must be scheduled with City Clerk's Office at least 48 hours prior to the burial.
2. Burial vaults must be received at least 24 hours prior to the burial.

Burial Hours

1. Normal Burial Hours - Monday through Friday from 9:30 am until 2:30 pm.
2. Saturday and Holiday burials shall be by SPECIAL ARRANGEMENT and shall begin no later than 10:00 am.
3. Burials scheduled on Saturday or on certain Holidays will be charged the normal rate plus an additional flat amount to cover staff overtime. Please refer to current fee schedule for current rate.

Overtime Charges

The working day ends for cemetery personnel at 4:00 p.m. One hour is required for personnel to seal a vault and close a gravesite. Therefore, whenever a funeral procession remains on-site past 3:00 pm, overtime charges shall commence immediately and continue until the gravesite has been closed. Please refer to fee schedule for current hourly overtime rate.

Additional Information

1. All payments are due upon receipt of burial order.
2. No orders will be accepted for Sunday burials.
3. No orders will be accepted for burials on the following holidays:
 - a. New Year's Day
 - b. President's Day
 - c. Memorial Day
 - d. Independence Day
 - e. Labor Day
 - f. Thanksgiving Day
 - g. Christmas Day
4. Cremated remains do not require an urn vault.
5. Disinterment is scheduled at the convenience of cemetery personnel, weekdays from May 1 through November 1.

Should special circumstances arise, please contact the City Clerk's office immediately at 269-983-6325. All checks should be made payable to the City of St. Joseph.

City of St. Joseph Municipal Cemeteries Fee Schedule

Lot Fees	Resident	Non-Resident
Adult	\$1,100	\$1,250
Infant	250	350
Cremation	450	600

All rates are per grave space; cost includes perpetual care

Columbaria Fees	Resident	Non-Resident
Columbarium – Niche (includes standard plaque)	1,350	1,450

Cost for Individual Family Columbarium includes foundation and setting on your lot.

Burial Services - Normal Hours – Excluding Holidays (Monday through Friday 9:30 am – 2:30 pm)	Resident	Non-Resident
Adult (includes vault setting)	\$900	\$1,000
Infant (includes vault setting)	600	700
Cremation	450	550
Columbarium	375	425
Disinterment from Cemetery	1,400	1,400
Reinterment in Cemetery	1,100	1,100
Overtime Charges/Per ½ hour - Normal Burial Hours – beginning at 4:00 pm (Monday through Friday 9:30 am – 2:30 pm)	55	55
Overtime Charges – Saturday and Holiday Burials (flat fee)	450	450

Resident means a person whose legal residence at the time the grave space is purchased was within the City of St. Joseph.

Foundations for Markers and Monuments	
Foundation/stones 299 square inches or less	\$135
Foundation/stones 300 square inches or more	\$0.45/sq. in.
Foundation and setting of Veteran surface markers	150
Setting of surface markers	50

Other	
Columbarium bud vase	\$175
Veteran flag holder	35
Additional tent	100
Transfer fee	75

Effective: October 2015 – Fees are set up the St. Joseph Cemetery Board of Trustees and are subject to change.