

Meeting Minutes

St. Joseph Downtown Development Authority

Wednesday, February 20, 2013 1:00 PM St. Joseph City Hall

	<i>Present</i>	<i>Absent</i>
Members	Bret Bortner Vickie Campbell Janet Dykstra Mary Goff Stephanie Grill Tom Jennings Frank Walsh Diane Wollenslegel	J. Dowdy
Staff:	Susan Solon, Communications & Marketing Director Derek Perry, Director of Public Works Jill Stone, Director, St. Joseph Today Kathy Burczak, Landscape Architect & Resident	

Minutes. The Minutes of the January 9, 2013 meeting were unanimously approved, as presented.

Financial Reports. Solon reviewed the January, 2013 financial report with the Board and the report was unanimously approved, as presented.

General discussion about the 5-Years Goals and Objectives morning meeting ensued with a general consensus that approximately 40 people attended with no objections being raised from the audience.

Agenda Items.

- **Banners.** Solon presented quotes from both KBW (\$2,354.55 2-color on sunbrella for one design scheme) and Revolution (\$3,602 2-color on sunbrella for one design scheme). Discussion ensued regarding the positive and negatives of both companies. Jill Stone, Director of St. Joseph Today, stated that she has obtained good service from Revolution Design and that they are members. Solon spoke to the fact that she feels Revolution Design is not attentive because they are having a growth spurt and seem to be too busy and also noting that KBW is not local and has balked at joining St. Joseph Today. It was the general consensus to not pursue KBW any longer and for staff to contact local companies, specifically Anchor Signs and Art & Image and obtain quotes to bring back to the next meeting.
- **Main Street Beautification – Planters.** Solon presented a color rendering of the recommended areas for planters, which includes 5-42” pots, 7-36” pots; and 5-24” pots. Solon introduced Kathy Burczak, who walked the areas and assisted Solon with the recommendation. Burczak spoke about the best plants, both perennial and annual, that would do well and be seen on Main Street. Much discussion ensued. Solon reminded the Authority that approval from MDOT is the next step if the Board approvals moving forward. Stephanie Gill moved, seconded by Vicki Campbell, to proceed with beautifying Main Street by purchasing planters with a budget of \$9,000, pending approval by MDOT. Ayes – 8; Nays – 0. Motion carried.

With no further business, the meeting adjourned at 1:48 p.m. The next regular meeting is scheduled for Wednesday, February 20, 2013 at 1 p.m. in City Hall with two informational 5-year Goals & Objectives meetings on that same day, being held at 8:30 a.m. and 6:30 p.m.

Respectfully submitted,

Susan Solon
Staff